

Appendix A – Club Policies on Membership (see section 3.2)

July 2020 Update

These policies can be amended by the COB Committee without amendment to the Constitution)

Note – ‘the club committee’ is the ‘COB Aquatics Board’ and vice versa.

COB Membership Categories (General Meetings means AGM's and SGM's)

- ❖ **Executive Club Officers** – Chairperson, Vice Chairperson, Secretary, Treasurer (the Club Officers) elected at the AGM. These members will be Swim England Category Three members. May vote at COB committee meetings and general meetings.
- ❖ **Additional Elected Board Members** - three members elected at the AGM. The roles to be decided by the COB Committee (in preparation for the AGM). These members will be Swim England Category Three members. May vote at COB committee meetings and general meetings.
- ❖ **Co-opted members of the COB Aquatics Board** – up to three additional members of the COB Board – to be appointed by the COB Aquatics Board at the next meeting following the AGM. These members will be Swim England Category Three members. Co-opted members will have a vote at both COB Committee Meetings and General Meetings. In addition, the COB Committee will include a Welfare Officer who will be invited to attend but not vote COB Committee meetings.
- ❖ **Discipline Management Groups** – swimming, artistic swimming and water polo and other sub-committee groups – as agreed by the COB Committee. Members of these groups will be Swim England Category Three members. They will have a vote at general meetings. Application for membership will be put forward by the relevant Discipline Management Group for approval by the COB Committee. Their names will be agreed by the COB Committee and recorded at the COB AGM. May be invited to COB Committee meetings but not vote at COB Committee meetings.
- ❖ **Athlete Members** – will be either Category One or Category Two members of Swim England. Category One members are for those members who are not involved in open competition. Category Two members are those who members who compete within a competitive pathway. Those athletes who have reached their 16th birthday shall be entitled to be heard and to vote at general meetings. Application for membership will be approved the relevant Discipline Management Group with quarterly updates provided to the COB Committee.
- ❖ **Workforce Members** – paid and volunteer members of the club shall be Swim England Category Three members. This includes teachers, coaches, technical officials team managers and those involved in administration and the organisation of events. Application for membership will be approved the relevant Discipline Management Group with quarterly updates provided to the COB Committee. They will have a vote at general meetings. May be invited to COB Committee meetings but not vote at COB Committee meetings.

- ❖ **Life Members** – membership may be conferred for long term services to the Club, at the discretion of the COB Committee. May vote at General Meetings. May be invited to COB Committee meetings but not vote at COB Committee meetings.
- ❖ Each Discipline Management Group will provide the Club Secretary and the Club Committee with an update showing current members including those who have joined and those who have resigned.

Membership Fees

- ❖ The COB Committee to decide annual fees. This will be standard across the whole club.
- ❖ Discipline Management Groups will propose the monthly training fees to the COB Committee who will consider the proposal and make a final decision on monthly training fees.
- ❖ COB will pay for the Swim England membership fee for its paid and volunteer workforce (unless paid for by a Participating Network Swimming Club).

Resignation

- ❖ A member wishing to resign membership of the club must give the relevant Discipline Management Group Membership Secretary written (or email) notice of his / her resignation. A member's resignation shall only take effect when this rule has been complied with. Each Discipline Management Group will provide the Club Secretary and the Club Committee about those who have resigned.

Swimmers from Participating Network Swimming Clubs

- ❖ Swimmer will become members of City of Bristol Swimming Club. Their fee paying and ranked club will be the network club (their home club).
- ❖ Swimmers will remain members of their home club for the duration of their COB membership unless members decide themselves to leave their home club.
- ❖ See Appendix F covering competitions for those COB swimmers who are also members of participating network swimming clubs.

Swimmers wishing to join from non- participating network swimming clubs

- ❖ Their Club will be invited to join the COB Network of Participating Swimming Clubs – should this be geographically suitable.
- ❖ If the club decide to join, the swimmer will join in line with the network arrangements (see Appendix F for more details). Otherwise, swimmers will join with the expectation that COB will become the swimmer's fee paying and ranked club and be available to participate fully for COB.