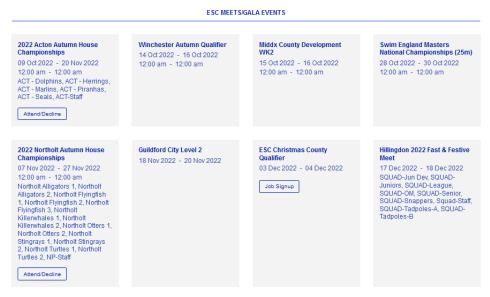
Entering Meets in ESC

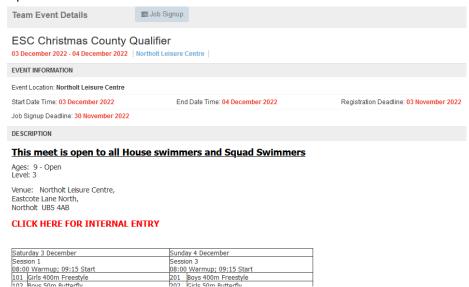
- 1. Go to www.swimesc.co.uk
- 2. Go to the desired meet/Gala this can be found by:
 - a. Scrolling to the bottom of the home page and under "ESC Meets/Gala Events' find the desire meet



b. Or select EVENTS in the top menu bar and find the meet you want



3. Open the meet



- 4. Check, Download and READ Conditions, schedule and Qualifying Standard before entering a meet. You may want to check which events your Coach would prefer you to enter
- 5. Click on 'CLICK HERE FOR INTERNAL ENTRY'

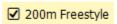
- 6. Read all the instructions on the entry form, they are important
- 7. Fill in all the fields marked with *
- 8. Under Select House/Section, select Squad if you are in Squad, Acton House if you are in Acton house etc
- 9. Able Bodied means a non-disability swimmer; multi-Classification is selected if you have registered with the ASA with a disability.
- 10. If you not know your ASA/Swim England number, click on the 'CLCIK HERE FOR YOUR ASA NO'. This will take you to the Swim England website where by inputting your last name it will list everyone they have under the same surname. Find yours, open it up and it will show you your Swim England number

Click HERE for your ASA no (input your surname to search)



In the example above, 50869 is the Swim England registration number

11. Tick the events you wish to enter, giving times *If you do not have times ask your coach to do a time trial during training

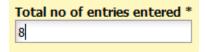


12. Entry no means the actual entry number as seen on the schedule

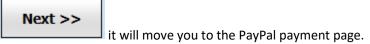
110	Girls 200m Freestyle	210	Boys 200m Freestyle

So girls entry number for 200 Free is 110 and boys 210

- 13. Type in a short note where the time was achieved eg ESC Xmas meet 2021 or Time Trial etc
- 14. Count and enter the total number of entries you have entered in the box



- 15. Click on the 'CALCULATE' button to see how much the cost will be
- 16. By clicking on the Next button at the bottom of the page



- 17. Pay using PayPal or using the PayPal credit card facility available by following all their instructions.
- 18. Print out a copy of your entries for your record
- 19. You have now successfully entered a meet

Note if any of the required field has not been filled in it will not allow you to move to the next part of payment.