



Hillingdon SC Invitational Meet
“The Fast and Festive”
18th/19th December 2021
Rules and Regulations (3LR211823)

1. The competition will be swum under Swim England Laws and Swim England Technical Rules of Swimming, and these Promotor’s Conditions, and is licensed at Level 3.
2. All swimmers must be Swim England registered category 2 and provide a membership number.
3. The Meet will be held at Hillingdon Sports & Leisure Complex, Gatting Way Uxbridge UB8 1ES. The centre has an eight lane 25m pool, swim down pool plus electronic timing with scoreboard.
4. Hillingdon SC will liaise with the pool operators regarding COVID and COVID safety management by the pool operators in addition to any rules and regulations in place by Government at the date of this meet.
5. All coaches, volunteers & swimmers must observe the safety and COVID precautions set out by the club and in operation at both pools.
6. The event conditions may be revised in response to guidelines from the Operator, Government and Public Health England related to COVID-19 for sports training & sporting competitions.
7. Clubs and their swimmers will be invited, by the host club, to enter the meet. All entries must not be faster than the upper limit times. Entries may be restricted to ensure smooth running of the meet. There will be no time trials available. The times achieved will appear on the Swim England Rankings.
8. Entries may be restricted in order to keep the session times within appropriate timescales. Slowest times in each age group will be rejected in oversubscribed events. *Acceptance into all events applied for cannot therefore be guaranteed.* Details of accepted and rejected entries will be published on our website as soon as possible after the closing date.
9. A secondary strobe will be available to swimmers requiring one.
10. Clubs with 15 or more swimmers entered in the Meet are requested to provide a minimum of one official for all sessions in which the club has swimmers, preferably more if possible.
11. Names and contact details for officials should be completed by the person responsible for submitting the entries and forwarded together with confirmation of entries and payment.
12. The entry fee is **£8.00** per event. No refunds will be given except for rejected swims, and Covid-related reasons, such as symptoms on the day or imposed self-isolation.



13. Coaches' passes are available at a cost of £30.00 for the Meet. Passes will include admittance to all sessions, food/refreshments and a programme.
14. Swim meet entries will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the meet
15. A designated officer must make all club entries and that same person must make all communications with the meet organisers.
16. Age groups: 10/11, 12, 13, 14, 15 and 16/over. **Age as at midnight 31st December 2021.**
17. Awards will be given to the first 3 in each age group, male and female, in each event. All 200m and 400m events will be heat declared winner events. There will be finals in the 50m events for 12 and under, and in the 100m events for age 13/14, and 15 and over.
18. An award will be given to the top visiting club, using FINA points scored.
19. Swimmers **must sign in at least 1 hour before** the start of each session for each event in which they wish to take part. There will be various manned socially distanced desks for this purpose. A swimmer who is late to sign in may be placed in an unoccupied lane at the discretion of the meet organiser, but this is not guaranteed.
20. The closing date for entries is **10pm Monday 29th November 2021.**
21. Entries should be made using Hy-Tek Team Manager Software and paid for by bank transfer. Details will be on the entry summary form.
22. All competitors and spectators shall observe the rules of the Hillingdon Sports and Leisure Complex and comply with any instructions given by their staff.
23. Competitors are requested not to bring large bags poolside for safety reasons. Lockers are available for £1 (refundable). Hillingdon Sports and Leisure Complex and Hillingdon Swimming Club shall not be responsible for loss of property for any reason.
24. During **warm-up** swimmers and coaches must ensure that they take no action that would endanger themselves or others. Swimmers should swim in the direction indicated. Sprint lanes will be announced.
25. A **swim down** pool will be available for use throughout the duration of the event, except whilst warm-up is available in the main competition pool. Swimmers are expected to respect other swimmers in and around the surrounding area whilst using this facility. The instructions of the pool lifeguard and/or Hillingdon SC Meet Management Staff must be followed. Hillingdon SC Meet Management Staff and the Leisure Centre Management reserve the right to close this facility.



26. **Data Protection** By submitting and accepting entries to the meet consent is hereby given, as required by the Data Protection Act 1998, to the holding of personal information. The personal information supplied with your entry will be retained securely and will only be used for the legitimate purposes of running the event. This data will be shared by form of results with Swim England (Rankings) and the clubs who have entered the meet. A full copy of the results will be published on the website after the meet.
27. Please be aware that links from our website may take you to external websites that are not covered by our policies. Please ensure that you review their privacy policies before any data is submitted. If any persons want to exercise their right to erasure or processing of their personal data, they will need to make a written request to the promoter. We will only hold competition data for 13 months after which it will be destroyed and erased from our systems
28. Anything not covered by these rules shall be at the discretion of the meet organiser.
29. Imaging equipment may only be used under WavePower regulations. No imaging equipment is allowed in the changing rooms. Offenders will be asked to leave the premises, take no further part in the competition and not be eligible for a refund.

No flash photography at the start of each event as well as complete silence including mobile phones.