

Swim England Covid-19 Risk Assessment Template

All clubs must complete a Covid-19 specific risk assessment before returning to the water.

Below is a partially populated example that clubs can use to help inform their risk assessment. It is critical that this is completed in full detail.

Use this template as a guide and starting point to create your club's own Covid-19 risk assessment.

This is not an exhaustive list and we highly recommend that you complete a full risk assessment for your club returning to the pool.

It is critical to complete Covid-19 risk assessment as comprehensively as possible prior to activity taking place.

This document is how you intend to reasonably protect any participants, workforce, public etc. from the risk of Covid-19. The protocols listed within this document must be reviewed regularly and changed accordingly if measures or guidance changes.

If you need support or advice in completing this risk assessment please contact Swim England officers for support.

General Covid-19 Risk Assessment for aquatic clubs

Name of Club:	Keynsham Swimming Club – Hengrove Pool Only				
Date risk assessment carried out:	27/08/2020	Person:	Thelia Beament	Review date:	Updated 29/05/21

What is the Hazard?	Who might be harmed	Risk rating before controls	Controls considered	Risk rating after controls	Actioned by
Spread of Covid-19 Coronavirus					
Facility entrance and reception area	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • Social distancing-via front entrance to Hengrove following the one-way system marked out by yellow markers on ground. • No spectators allowed to enter. Parents are required to escort their swimmer to the reception area to meet the coaches or COVID officers. • Information given to parents of protocols. Declaration returned to ensure parents are aware of procedures. • Video of one-way system has been distributed to all swimmers and parents 	Medium	Club Committee and Facility Operator
Changing rooms	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Except when pre-agreed and monitored, changing rooms will not be used before or after swimming. • Swimmers will follow one way signage which takes them through the open shower area at the start of the changing room straight onto pool side. • Athletes to arrive in costume ready to swim. 	Medium	Club Committee and Facility Operator

Health screening	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Health survey completed and returned. • Waiver declaration signed and returned. • Hands sanitised on arrival. • Masks worn for 11 & over to pool side and put back on after swimming to leave building. 	Medium	Lead Coaches/Covid-19 Officers
Someone becomes unwell during session	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	Low	<ul style="list-style-type: none"> • Contact parent guardian or next of kin and isolate individual in first aid room or other suitable area. Use appropriate PPE supplied by facility if needed. • It is important that parents are available to collect their swimmers early in the event of a swimmer becoming unwell. All contact details must be kept up to date. 	Low	Covid-19 Officer Facility officer / Lifeguard
Poolside	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Swimmers will enter the pool via the one-way system. • Social distancing protocols to be followed at all times, monitored by the covid officers. • Coaches must adhere to social distancing at all times with each other and swimmers. • Swimmers will have a designated area to change and leave their belongings that are spaced 1M apart • Swimmers are to remove their facemasks and clothes once in their designated area and put belongings into their bag, then close their bags. • Swimmers will train within lane bubbles of up to 6 whenever possible. • Swimmers in lanes should be kept the same whenever possible. • In some session's lanes may be needed to be adjusted (this should be kept to a 	Medium	Lead Coaches and Covid officers.

			minimum) – in order to meet track & trace guidelines the covid officer will take a lane register every session. This register will also include adults present, coaches/young helpers and covid officers.		
During activity	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Appropriate training to achieve social distancing protocols. • Overtaking only allowed at the wall end with swimmer facing away at wall. • Maximum of 6 per single lane. • There is a maximum of 4 allowed in the toilet during the session which will be monitored by a covid officer. • Coaches can use masks/face visors if they wish to do so. 	Medium	Lead Coaches and Covid Officers
Hygiene measures	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers 	High	<ul style="list-style-type: none"> • Covid-19 Rules communicated to all members in advance. • Hands sanitised on entrance to pool. It is advised that swimmers use hand sanitiser once they have left the building prior to getting into their parent's car. • Sanitiser also available on poolside. 	Medium	Club Committee/Covid-19 Officer
Equipment	<ul style="list-style-type: none"> • Athletes 	High	<ul style="list-style-type: none"> • Communication regarding use and sharing is prohibited. • Recommendation of cleaning protocols after each training session to be circulated – chlorinated dip is acceptable. 	Medium	Club Committee
Exit	<ul style="list-style-type: none"> • Athletes • Coaches • Volunteers • Parents 	High	<ul style="list-style-type: none"> • One way system in place. Athlete to leave poolside using the rear entrance to the changing rooms and follow the one-way system out of the building. 	Medium	Lead Coaches, Facility Operator

			<ul style="list-style-type: none">• Socially distance rules must apply at all times while walking through the building.• Parents are advised to wait outside at the front of the facility while adhering to social distance rules to pick up their swimmers. Please note that once the swimmers leave the facility, they are no longer the club's responsibility, so it is important parents are there on time to pick up their swimmers.• Parents have been informed of collection point for children following the swim sessions.		
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