



Middlesex County Amateur Swimming Association

(www.middlesexswimming.com)

Minutes of the Executive Meeting held on 13th March 2019

at
Perivale Community Centre

| Item | | Action |
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| | <p>Those in attendance:- Gillian Neal (President), Zak Andrawos, Flo Barnes, Bob Bloomfield, Susie Breslin, Tony Burton, Pam Crofts, Tasha Coupland, Jeanette Edmiston, Colin Jones, Brian Kapp, Suzette Muhammad, Leah Pullen, Karin Vazirani, Sam Whitmore, Ian Woollard</p> <p>Apologies for absence:- Ralph Shortland, Maria Abrams, Erol Baduna, Norman Edwards, Trevor Hyde, Wayne Hirst, Sofia Marcal-Whittles, Jo Martin, Frances Prentice, Phillip Prentice, Taj Randhawa and Andy Woska</p> | |
| | Meeting opened at 7.20pm. The President thanked everyone for attending. | |
| XC19/016 | <p>Minutes of meeting 9th January 2019</p> <p>Minutes agreed as accurate after the amendments to: XC19/010 – Len Badcock competition date is Sunday, 2nd June 2019; and XC19/014 – London Region Strategy meeting not Conference.</p> | |
| XC19/017 | <p>Matters Arising</p> <p>XC19/009 The Treasurer now has all the papers from the Championship galas.</p> <p>AOB The handbook is now with the printers</p> | |
| XC19/018 | <p>Correspondence</p> <p>Email from Tom Baster sent to Jean Cook and forwarded to Jeanette re the incident at LAC regarding the eligibility of para swimmers to swim able bodied galas. It would appear that our regulations did not cover this and the swimmer in question should have swum in the final. The recommendation is that we issue 2 sets of medals on this occasion. It was agreed that the email should be circulated to the members of the Swimming Committee for discussion at their next meeting (20 March 2019).</p> | Swimming Committee |

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| | <p>Letter to the Auditors</p> <p>From the Finance Committee meeting, the Treasurer had received a letter from the auditors re VAT registration. It was not clear if it was general information or specifically for us.</p> <p>A copy of the letter sent by the Treasurer to the Auditors asking for clarification was with the papers of the meeting.</p> | |
| XC19/019 | <p>Appointment of County Coach</p> <p>Rick Hall has resigned as County Coach with immediate effect.</p> <p>It was generally agreed that we need to have in place a procedure for appointing a County Coach. Pam has a job description which Allan produced. Swimming Committee to agree a procedure for the future.</p> <p>For this year, the secretary to send an email plus JD to all club secretaries asking for any applications for County Coach and Assistant County Coach to be forwarded to the secretary by the 30th April 2019. It is open to all coaches but to emphasise that both positions are unpaid.</p> <p>In the meantime, it was agreed to ask Gerry Gillespie (Camden) if he would cover the Development Day for this year.</p> <p>Bram Montgomery has already been asked to cover the Inter-Counties gala and he has agreed.</p> | Swimming Committee Secretary |
| XC19/020 | <p>Treasurer's Report</p> <p>Phillip sent a report of figures to the end of February.</p> <p>Agreed that we should clarify some points with him at the next meeting.</p> <p>The Finance Committee met on 9th February. Notes attached.</p> | PP/next meeting |
| XC19/021 | <p>Standing Committees</p> <p>Swimming</p> <p>Meeting 20th March 2019.</p> | |
| | <p>SOC</p> <p>Meeting 19th March 2019 – Tony reported that the main item would be the re-organising of some of the courses for the coming year to bring them in line with Swim England's recommendations.</p> | |
| | <p>Synchro</p> <p>Report received from Charlotte Lee re some Synchro news. Lili Halasi, who started with Seymour and now swims under the London Club, has achieved triple gold in the 12 & under national age groups.</p> | |

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| | <p>London retained the title and has been selected for the GB development squads.</p> <p>Diving</p> <p>A successful competition was held on 10th March at Barnet Copthall. This will be the last one there. The President attended for part of the day and presented some medals. Richard sent the results and these are now on the web site.</p> <p>A couple of comments arose from this – organisers of competitions in their discipline will be encouraged to update their section of the web site to help Leah and secondly the matter of who is responsible for getting medals etc for the individual competition. Jo has the responsibility of making sure there are enough medals for each section but it was felt that it was unreasonable to expect her to deliver to all. Therefore, organisers will be expected to pick up and deliver back unused medals.</p> <p>Email to be sent to secretaries of all disciplines informing of these decisions.</p> | |
| | <p>Para Swimming</p> <p>Apologies for error of date Len Badcock Para gala is on Sunday, June 2nd at Southbury Road. Officials will be required.</p> <p>Advert has been placed.</p> <p>Open Water</p> <p>Brian reported that the training days will be held on the 15th/16th June – swimmers by invitation.</p> <p>London Region meet will be on June 29th at Surrey Quays. It is assumed that Middlesex will be invited to join with this event as in previous years. Brian will confirm.</p> | BK |
| | <p>Water Polo</p> <p>No report this time.</p> | |
| XC19/021 | <p>Trophies</p> <p>Frances had sent her report which was duly noted.</p> <p>The President remarked that she felt that the presentations were lost at the LAC because of the position of the podium and the fact that other things were going on at the same time.</p> <p>Agreed that it was a good idea to present medals at Southbury Road where the atmosphere was better. The photos are now on the web site.</p> <p>Leah presented a list of the trophies which have are with the engraver and the President will visit the clubs to present them.</p> | Secretary |

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| | <p>These are the trophies where the recipient has to be agreed after all the galas are complete.</p> <p>It was agreed that the certificates for the 2018 record breakers were exceptionally good and much appreciated by the recipients. Thanks to be sent to Allan.</p> | |
| XC19/022 | <p>Welfare</p> <p>Maria sent a message that after a busy beginning to the year, there was nothing to report to the County.</p> | |
| XC19/023 | <p>Health & Safety</p> <p>Nothing reported Jeanette reminded everyone that if there are any issues at galas, the first report should go to the principal referee on the day.</p> | |
| XC19/024 | <p>London Board Minutes</p> <p>Flo now attends the London Board meetings in a non-voting capacity.</p> | |
| XC19/025 | <p>AOB</p> <p>(i) Tony followed up his previous comments that the SOC will be 'reviewing' the programme of courses and will report back at the next Executive meeting. In the meantime, the SOC will inform all candidates of new arrangements.</p> <p>(ii) Zak handed over the new mobile phone to Leah who will now purchase the SIM card.</p> <p>Very warm thanks to Zak for this.</p> <p>(iii) Ian has managed to change the Masters' gala scheduled for the same day as the Len Badcock gala to Saturday, 1st June at 2pm at Barnet Copthall and will welcome any officials.</p> <p>Thanks to Ian for covering the Development galas.</p> | |
| (iv) | <p>Bob brought up the matter of the Disciplinary committee name. The committee considered that they did not cover Disciplinary matters but mainly complaints and they would prefer the name to reflect that. To be discussed at the next meeting.</p> <p>Second point Bob brought up was the archiving of material from mediation/complaints matters. Suggestion is to have a 'Drop-off' box with limited access and that once a year everything to copied onto a CD or stick.</p> <p>Agreed unanimously that Bob and Leah sort out the best way to do this.</p> | |
| (v) | <p>Storage Insurance</p> <p>Leah mentioned about the Insurance of the items in the Storage unit. Need to check with the Treasurer if this is up-to-date.</p> | |

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| | Meeting closed at 8.55pm Next meeting is Thursday, 16th May 2019 at Perivale Community Centre – 7.15 pm | |

Signed:

Date:

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Gillian Neal – President