

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

Conditions

1. This gala will take place at the Southbury Road, Enfield. It will run short course (25m) in accordance with ASA Laws & Regulations and ASA Technical Rules.
2. Eligibility
 - This Short Course licenced competition is open to any swimmer with a disability (physical, sensory or learning) **for swimmers in regular training with an understanding of the rules of competitive Para Swimming**. In order to enable them to compete for age group event medals and gain times in a competition. If swimmers or clubs are unsure if this event is appropriate for them to enter then please contact the event coordinator. (Brian Kapp; multiclassification@middlesexswimming.com)
 - Team Managers and swimmers are asked to ensure that they are fully conversant with all stroke rules applicable to their disability.
3. Classification
 - This competition is open to any swimmer with a physical, visual or intellectual impairment. Swimmers should note their entry form with their classification if they have one, ideally all eligible swimmers should have a classification, however we understand that the opportunities for swimmers to be formally classified are limited. Swimmers with a disability but without formal classification or national pathways are eligible to swim at this inclusive competition but should annotate their entry form with a note of their disability. We will not automatically exclude swimmers without a formal classification.

Swimmers with classification should indicate on their entry form their relevant:

 - World Para Swimming classification
 - British Swimming Classification
 - UKSA or INAS classification (accompanied by relevant number)
 - British Blind Sport classification
 - If anyone requires any assistance in the area of classification please contact Carolyn Wade at the National Disability Swimming Office on 0161 200 5441 or email classification@swimming.org.
4. Races
 - All races will be made up of swimmers with similar entry times, irrespective of their age, gender or disability. This makes races as competitive as possible and help swimmers to gain faster times. It is important that accurate times are submitted for all events.
 - There are no Qualifying times. If no time is completed, then the swimmer will be placed in the slowest heats.
 - Swimmers with their times on ASA rankings should use those times only.
 - All competitors must be 10+ years old, determined as at midnight on 31st December 2019.
5. Event Selection
 - Coaches and Team Managers are kindly asked to consider carefully before deciding which events to put swimmer in. To think about what is appropriate for their individual competition pathway as well as fair to both them and their fellow competitors.
 - This event fulfils a development role, is a prestigious competition and an opportunity to swim events swimmers may not normally have access to.
 - As a general rule: 25m events are intended for unclassified young swimmers or with greater physical impairments. 50m events are intended for younger, less experienced or swimmers in Sport Class 1 to 5.
 - This general guidance is not intended to prevent swimmers who may or may not yet be capable of racing 50m in a particular stroke from entering 25m for race experience and you are encouraged to contact the organiser if you are unsure. The organisers would not wish to impose strict rules on which events can be entered by whom but we do rely on the good sense of entrants to make the event a positive experience for all.

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

- Swimmers are strongly recommended to enter no more than 3 events in each session.

6. Awards

- All events are Timed Finals (Heat Declared Winner). Medals will be awarded to ASA classified swimmers 1st – 3rd places regardless of Sport Class calculated on British Para-swimming Points (BPSP) (Points are awarded to each swimmer in relation to how close they are to their classification world record in each event respectively). Ages will be 10/11, 12, 13, 14, 15, 16, 17/over.
- Commemorative rosettes will be given to all who have participated.
- Certificates will be awarded to all participants recording their individual times in each of their events.

7. Memberships

- This is an ASA event and swimmers shall hold a Category Two ASA membership quoting their number on the entry form. If anyone has a query or need any help in this area, please contact the event organiser.
- Temporary Category Two ASA membership application will be accepted at this event at an additional cost of £15. Download, complete and return form with entry.

8. Entries

- If a club is entering fewer than 6 swimmers, entries may be made on the forms provided (photocopies will be accepted); all information must be legible (block caps please). Incomplete, illegible entries or those without the correct entry fees will not be accepted.
- Clubs entering more than 6 swimmers **MUST** download the Hy-Tek Team Manager file from www.middlesexswimming.com/Fixtures (The Len Badcock Para Swimming Meet) and return the entry file to competitionsecretary@middlesexswimming.com. Please note that if a Club enters more than 6 swimmers by means of entry forms rather than Hy-Tek Manager Event File, these entries will incur an administration fee of £10.00. **Closing date will be 27th May 2019**
- First acceptances to the meet will be given to Classified swimmers, with subsequent remaining places offered to any other applicants eligible by date received on application.
- Entry fees shall be £4.00 per event.
- Entry fees may be paid directly into the bank by midnight 27th May 2019.
HSBC, sort code 40-23-26, account number 11170961; account name MCASA.
Please use reference of Club Code followed by PARA19.
- The Summary form needs to be completed and returned with the entries

9. For health and safety reason, the promoter reserves the right to limit entries; any entry not accepted will be refunded in full. NO OTHER MONIES WILL BE REFUNDED.

10. We will process personal data submitted by the swimmer or their club in accordance with the current Privacy Notice published by British Swimming. With respect to this meet we will process personal data for the legitimate purpose of running the gala. The items of personal data processed are name, ASA number, date of birth, gender and para-swimming classification if applicable. During the gala we will process name, gender and competition age in reports for the legitimate purpose of running the gala efficiently. At the end of the gala we will process name, gender, ASA number and date of birth in the electronic submission made to British Rankings. We will also make this information available on request to the club of the swimmer as the data controller.

By submitting and accepting entries to the meet consent is hereby given, as required by the Data Protection Act 1998, to the holding of personal information. The personal information supplied with your entry will be retained securely and will only be used for the legitimate purposes of running the event. This data will be shared by form of results with Swim England (Rankings) and the clubs who have entered the meet. A full copy of the results will be published on the website after the meet. Please be aware that links from our website may take you to external

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

websites that are not covered by our policies. Please ensure that you review their privacy policies before any data is submitted. If any persons want to exercise their right to erasure or processing of their personal data they will need to make a written request to the promoter. We will only hold competition data for 12 months after which it will be destroyed and erased from our systems.

11. Time trials may be available for swimmers on the day at the cost of £5 per event. The maximum accepted for any event will not exceed a number that will allow all 8 lanes to be used for each heat needed to accommodate those swimmers whose entries have been accepted. Time Trials will only be offered to those already entered to swim in the competition. Any swimmers not already entered into the competition will not be accepted for time trials.
12. The pool will be cleared 10 minutes before the start of the session.
13. A secondary strobe will not be available.
14. Ages are to be calculated as at **Midnight 31st December 2019**.
15. Events will be

Event	Male Classified	Female Classified	Non Classified
25m Freestyle	All	All	All
50m Freestyle	S1-S14	S1-S14	All
100m Freestyle	S1-S14	S1-S14	All
200m Freestyle	S1-S5 & S14	S1-S5 & S14	All
400m Freestyle	S6-S14	S6-S14	All
25m Backstroke	All	All	All
50m Backstroke	S1-S5	S1-S5	All
100m Backstroke	S1,S2 & S6-S14	S1,S2 & S6-S14	All
25m Breaststroke	All	All	All
50m Breaststroke	SB1-SB3	SB1-SB3	All
100m Breaststroke	SB4-SB9, SB11-SB14	SB4-SB9, SB11-SB14	All
25m Butterfly	All	All	All
50m Butterfly	S1-S7	S1-S7	All
100m Butterfly	S8-S14	S8-S14	All
150m Individual Medley	SM1-SM4	SM1-SM4	All
200m Individual Medley	SM5-SM14	SM5-SM14	All

16. Poolside Access
 - Only team managers, coaches and escorts that have poolside passes will be able to gain access to the poolside; access will be strictly monitored.
 - Personal care attendants are only permitted for competitors in the following classes: S1, S2, S3, S4 and S11. A para-swimming competitor in any of these classes may have both a coach and a personal care attendant present.
 - Please ensure Team Managers / Coaches / Care attendants apply for passes with your entry form @ £5.00 each.
17. Refreshments
 - There is a cafeteria available in the leisure centre but please be aware that the cafeteria will be busy at the lunch break. Parents, Coaches and Care attendance are reminded to ensure that swimmers bring appropriate food with them.

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

18. Any conditions not covered in the competition rules will be dealt with in accordance with the laws of the sport and at the discretion of the Promoter. Questions can be dealt with by writing to the Promoter or the Meet Administrator
19. This event is open to any swimmer from anywhere within the British Isles.
20. International athletics are welcome, but must adhere to the conditions above.

ORDER OF EVENTS

(please note: warm up and start times are provisional and will be confirmed when all the entries have been received)

SUNDAY 2nd June 2019

Session 1		
Warm up 10:15 Session start 11:15		
Event No		Stroke
1	Boys/Girls 10/o	200m Freestyle
2	Boys/Girls 10/o	50m Breaststroke
3	Boys/Girls 10/o	200m IM
4	Boys/Girls 10/o	25m Freestyle
5	Boys/Girls 10/o	25m Breaststroke
6	Boys/Girls 10/o	50m Butterfly
7	Boys/Girls 10/o	50m Backstroke
8	Boys/Girls 10/o	100m Freestyle
Session 2		
Warm up TBC Session start TBC		
Event No		Stroke
9	Boys/Girls 10/o	400m Freestyle
10	Boys/Girls 10/o	100m Breaststroke
11	Boys/Girls 10/o	25m Butterfly
12	Boys/Girls 10/o	25m Backstroke
13	Boys/Girls 10/o	150m IM
14	Boys/Girls 10/o	100m Backstroke
15	Boys/Girls 10/o	50m Freestyle
16	Boys/Girls 10/o	100m Butterfly

CLOSING DATE 27th MAY 2019

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP
Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

ENTRY FORM

Club _____

Competitors Full name _____ MALE / FEMALE

Address _____

Post Code _____ Telephone no _____

Date of birth _____ Email address _____

IPC/UKSA/INAS British Swimming Classification (S1-S10/11-13/14) S _____ SB _____ SM _____

Not Classified; please note your disability here _____

Registration number: ASA/SASA/WASA
(All S14 swimmers need to have been registered with UKSA or INAS-FID at the time of entry)

Please enter me in the following events at the entry time shown:
Please indicate which events you wish to enter by submitting times next to the appropriate events

Event	Event no	Entry time	Event	Event no	Entry time
25m Freestyle			25m Backstroke		
50m Freestyle			50m Backstroke		
100m Freestyle			100m Backstroke		
200m Freestyle			25m Butterfly		
40m Freestyle			50m Butterfly		
25m Breaststroke			100m Butterfly		
50m Breaststroke			150m IM		
100 Breaststroke			200m IM		

No of events entered _____ fee enclosed at £4.00 per event £ _____

I declare that I am eligible to enter this competition and I confirm I accept the promoter's conditions for the event.

Signed _____ date _____
(swimmer)

Signed _____ date _____
(parent or guardian if under 18 years)

Please send entries to your club and make cheques payable as instructed by your club before : _____

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP
Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

Coach/ Team Manager/Personal Care Attendant Poolside Pass request

Club Name:	Name:
Address	
	DBS No:
	Phone Number:
Post Code:	Email:

*ONE FORM PER COACH/TEAM MANGER/PERSONAL CARE ATTENDANT PASS REQUEST. PLEASE PRINT

I require 1(one) poolside pass and enclose a cheque for £5 payable by bank transfer to the following account
MCASA Sort Code 40 23 26 Account Number 11170961 or a cheque made payable to MCASA.

No person without a poolside pass will be able to gain access to the poolside other than the spectator area. All poolside passes can be collected on the day of competition.
All applications must include a self declaration form and a medical form per person per pass.

I certify that all the above details are correct and that I will abide by the promoter's conditions.

Signed: _____ **Date:** _____

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

MEET SUMMARY ENTRY FORM

Club Name:	
Total Main Entries @ _____ x £4.00 p/event	£
Total Entries fees enclosed:	£
Poolside Pass @ _____ x £5.00 p/pass	
Coaches meals @ _____ x £12.00 per person	£
Total amount enclosed (payable to MCASA)	£

Coaches/Team Managers Meals at (please enter number for each meal in table) Total _____ at £12 per day

	2 nd June
Lunch	

Total amount enclosed (payable to MCASA)	£
---	----------

I, being a club official herewith certify that the enclosed swimmers' entries are eligible and that I have read and understood the conditions of entry

Position Date

Name and address and e-mail address of coach/competition secretary to whom details of accepted entries should be sent (Please note this is a cardless meet):

***Please PRINT**

Completed individual entry forms, summary form plus coach pass should be emailed to: competitionsecretary@middlesexswimming.com

Entry fees may be paid directly into the bank via BACS transfer:

HSBC Bank, Account name MCASA, Sort code: 40-23-26, Account no: 11170961

(Please give club code as reference followed by PARA18. e.g. EALL PARA19)

Where entries are made electronically, then entry summary form must be sent and entry fees must be paid within 3 days of entries being accepted.

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP
Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331



OFFICIALS AND NON TECHNICAL VOLUNTEERS

A Note to all participating Clubs
As you will all be aware we are always short of officials and non technical volunteers at Galas. This is a licensed gala and therefore we need officials and volunteers
We ask each attending Club to nominate at least 2 officials and submit their names on the form below with the entries

It is essential that the Clubs take an active part in encouraging volunteers to help in this way. If the situation remains as it is, we, as a County, run the risk of not being able to have licensed meets.

Please contact Jeanette Edmiston in any of the following ways:

Text 07502 418946 e-mail swimmingcommittee@middlesexswimming.com

Thank you very much for your help in this matter
Jeanette Edmiston

If you require courses to be run please see the website for further development of courses. www.middlesexswimming.com

**OFFICIALS / Non technical Helper for the Len Badcock Memorial Para-Swimming Meet.
(Please note that anyone who is a member of the ASA can volunteer as an official/helper)
Please return offers of help to Pam Crofts at the address above**

CLUB

Volunteer's for

NAME	Qualification eg JL1, Marshalling	ASA no	email

TO WITHDRAW A SWIMMER FROM ALL THEIR EVENTS OVER THE COMPETITION

MIDDLESEX COUNTY AMATEUR SWIMMING ASSOCIATION

THE LEN BADCOCK MEMORIAL PARA SWIMMING MEET

2nd June 2019 @ Southbury Road Leisure Centre, 192 Southbury Rd, Enfield EN1 1YP

Under ASA Laws & Regulations and ASA Technical Rules. Licence at Level 3 Number 3LR190331

PLEASE COMPLETE BELOW. (It would help me tremendously if you withdraw by swimmers instead of events.)

Name of Club _____

Swimmers Name	Event No	Event Name