



**Norwich Swan  
Swimming Club**  
Affiliated to Swim England East Region and Norfolk County A.S.A



Welcome to Norwich Swan Swimming Club and thank you for joining us.

Please now do the following:

- 1) Read and complete the membership form and disability form if applicable.
- 2) Read and complete the Swim England Membership form.
- 3) Send both forms back to our membership secretary at the following address:

Membership secretary – Paston House, Holly Lane, Blofield, Norwich, NR13 4BX.

If you have any queries please email: [membership@norwichswansc.co.uk](mailto:membership@norwichswansc.co.uk)

PLEASE SEND THESE FORMS BACK ASAP AS WE NEED THESE DETAILS TO REGISTER YOUR CHILD OR MOVE THEM INTO THE APPROPRIATE SQUAD FOLLOWING ASSESSMENT.

If you are new to Swans you will then receive an email with log in instructions to allow you to access the member only areas on the website [www.norwichswansc.co.uk](http://www.norwichswansc.co.uk) and your own (your child's) personal account. Your swimming records and membership details will be stored on the club database and website, under GDPR 2018 we have to tell you this. This information will only be used in accordance with our 'Privacy Policy'.

- 4) Set up payment - in our squad system we operate a monthly fee payable by direct electronic payment. (If you have already set up auto pay because you have another child in squads or have been paying this way through LTS, no further action is required for payment.) If you are new to Norwich Swan or have not yet set up payment, it's simple to enable our electronic payment processing system. Simply visit our team website at [www.norwichswansc.co.uk](http://www.norwichswansc.co.uk) and click on the Sign In button to sign into your private, secure account.

Once logged in:

- Click on 'My Account'
- Then 'Account Info' and then click on the 'Payment Setup' tab.
- Click the Add New Card button
- Enter your card information and select the option '**Fees Associated with my Account**' (Fees owed will then be auto debited on 1st of each month) and click Save
- You are now ready to pay electronically!

Privately, in your account, in the Invoices & Payments section under My Account, you can review what you currently owe, what will be charged to your method of payment on file, and past billing histories. The cost per squad is listed below. This amount plus the membership fee will be taken from your card once you have set up the details. *See point 5) below*

Squad	Monthly Fee	Squad	Monthly Fee
Performance Youth	£125	Development (Thorpe, Taverham or Town Close)	£45
Performance Age	£100	Cygnet Thorpe (Tues or Weds)	£28
Regional Youth	£90	Cygnet Taverham (Mon or Fri)	£28
Regional Age	£90	Cygnet Town Close (Thurs or Sun)	£28
County Youth	£75	Youth Fitness (once or twice a week)	£28/£40
County Age	£75	Junior Fitness (once or twice a week)	£28/£40
County Junior	£65	Club (Thorpe/Taverham or Town Close)	£28
Junior Academy	£60		
Mini Academy	£60		
Competitive Development	£55		

- 5) There is also a joining/membership fee payable. The Club Membership Fee covers the cost of Membership of Norwich Swan Swimming Club as well as Affiliation Fees to Swim England, Swim England East Region and Norfolk County ASA. The Affiliation fee includes the cost of insurance provided to Clubs and Members under policies arranged by Swim England. The fee above covers the period from 1 January to 31 December 2023.

Type of Membership	Cost		
Individual (One child in squads)	£42	Family (More than one child in squads)	£65

**Enjoy your swimming! Any queries please use the 'contact us' tab on the website.**

If you wish at any point to cease membership of Norwich Swan Swimming Club or withdraw your consent for us to hold your personal data or payment card information, please email: [membership@norwichswansc.co.uk](mailto:membership@norwichswansc.co.uk)

- 6) Please provide us with your personal details on the form attached. (Swimmer details)

# Squad Membership Form 2023

## Swimmer Information: (Please complete in BLOCK CAPITALS and circle where appropriate)

	Child 1	Child 2	Child 3
Surname			
Forename			
Date of Birth			
Gender (Male/Female/Prefer not to say)			
Competition Category (Open or Female)			
Home Address with Postcode			
Telephone/Mobile			
Emergency Contact Name with Number (Please provide 2 emergency numbers)			
<b>Email Address</b> (Very important - our main form of communication)			
Squad child is joining (if known)			
Previous Swim School/Club if applicable			
Medical Information (Allergies/Medication etc) Please give details. (All disclosures will be kept confidential)	Y/N	Y/N	Y/N
Do you consider the swimmer to have a disability? Including any learning disability which may affect their swimming (Please give brief details and complete our disability form attached)	Y /N	Y/N	Y/N
Date of Swan assessment attended			
Ethnicity (i.e. White British/Mixed White and Asian/Black Caribbean etc)			
Is this the only club that the swimmer is a member of? Y/N (Please state other club).			
Any additional information you wish to tell us: (e.g. gender pronouns, previous swimming experience, preferred name etc or none).			

The club may wish to take occasional photographs of individuals and groups of swimmers under the age of 18 which may include your child. All photographs will be taken and published in line with the Swim England Photography Policy. The club requires parental consent to take and use photographs. Parents have a right to refuse agreement to their child being photographed. As the parent or carer if you wish to withdraw consent please complete our [Refusal of Consent for photographs](#) form and return it with your membership forms. If the parent/guardian does not return said form, it will be taken as confirmation of consent. (Consent can be withdrawn at any time by emailing [membership@norwichswansc.co.uk](mailto:membership@norwichswansc.co.uk))

**Membership fee payable (Please circle) Individual £42 Family £65**

By joining /renewing membership you confirm you have read our Privacy Policy, [Payment Policy](#) and [Photography Policy](#) and will adhere to the Club Rules, Constitution & Code of Conduct applicable to you as published on the [Club Policies](#) section on our website [www.norwichswansc.co.uk](http://www.norwichswansc.co.uk). I acknowledge receipt of the rules of Norwich Swan Swimming Club and confirm my understanding and acceptance that such rules (as amended from time to time) shall govern my membership of the Club. I further acknowledge and accept the responsibilities of membership upon members as set out in these rules.

**Signed..... Name..... Date.....**  
To be signed by Parent or Guardian of any member under 18.

<b>Office use only</b>	Squad.....	Card Set up Y/N
------------------------	------------	-----------------