

Taunton Deane Swimming Club

Committee Meeting – Minutes

Monday, 12th November 2018 - AGM

Present: Colleen Lewis, Jan Dykes, Phillipa Chinn, Charles Greenow, Mark Wells, Giulia Butler, Matt Butler, Tris Aldridge, Clare Cleverly, Alyson Bashford, Bryan White

Apologies: Simon Tomlinson, Helen Gunstone, Emma Pinkney, Frankie White, Sarah Hasler

1. Welcome and Apologies

Clare Cleverly opened the meeting, thanking Mark Wells for stepping in as Vice Chairman in the absence of a Club Chair. It has been a good year with many challenges and Mark has done a great job. The many positive improvements, that he has supported, have been noticeable around the whole club and only possible with the support of all the committee.

2. Appointment of Chair

Mark Wells was nominated as Chair by Giulia Butler and seconded by Phillipa Chinn.

3. Confirmation of Minutes of 2017 AGM

Confirmed as a true account by attendees.

4. Annual Reports

a. Chair's Report

Please see attached report.

b. Financial Report and Accounts

Please see attached report.

Our latest accounts have been approved by the accountant.

We are now in surplus of £12,000. This is a big change from last year's recorded loss. This is down to the efforts of all those volunteers that helped run last season's meet program. The new fee structure, annual fee, the consolidation of swimming training and the timing of courses have helped to create a good financial foundation, but this ordinary activity saw a loss of over £6000. The committee still has much work to do to bring the costs, and volume of members to a point where this becomes a break-even. The meet program is still very important to the financial security and success of the club.

Pool Camera

We hope that the camera will be predominately funded by external funding. We already have £1,500 allocated towards this. It will be utilised around the club. It will work well to have it on a booking system.

2017/2018 accounts have been adopted by the committee.

c. Head Coach Report

Please see attached report.

d. Synchro Report

Please see attached report.

e. Waterpolo Report

Please see attached report.

5. Adoption of Constitution

Our old constitution was very dated, and a copy of the new constitution has been emailed to all members. There have been a few changes. The data privacy notice has been added to the constitution and is the one used by South West Region.

The role of Data Privacy Officer will be incorporated into the Club Secretarial role.

We are not going to move away from Team Unify as there is nothing better on the market.

We are now catching data through google docs which brings us inline with GDPR.

Agreed to be adopted by all present.

6. Election of Officers and Committee Members

Please see attached Committee Roles.

It was proposed that Gavin Lewis and Tris Aldridge share the role of Vice Chair. Gavin was unable to be at the AGM so it was decided to vote on this at the next committee meeting, when both Gavin and Tris will hopefully be present.

The role of Communications Officer is still vacant, but Kate James has expressed an interest in helping to write stories etc to help. **MW/CC to invite Kate to the next committee meeting.**

Charles has now stepped down as Treasurer but will continue to support the club until a replacement has been found. We thank Charles for all of his hard work and support of the club and by way of gratitude have presented Charles and Donna with a token gift and life memberships. This is a small way of thanking their combined 15 years of service to the club.

7. Bank Signatories

Charles will no longer be a signatory to the bank account. Mark Wells will continue to be a signatory with Colleen Lewis and Phillipa Chinn being added to the account. **CC to sign mandate to make the changes.**

8. YVP

We need to push the YVP – we have had three successful young volunteers from Water Polo on the program but none from swimming or Synchro. Could we link in with Taunton Senior School to get volunteers?

Libby Aldridge, 2017 young volunteer of the year, is now being trained to announce at national meets. This is a great honour for her, her family and the club. We would like to thank her for all her hard work.

Could we make parents more aware of the program? Leaflets/handouts/write up on TU/volunteers blog. It was suggested that we could have a working document brochure. **To be discussed at next committee meeting.**

Date of next committee meeting:

Tuesday, 4th December 2018 – 6.30 pm