

## AGM Minutes 4<sup>th</sup> November 2019

at 18.30

### Present

	Club Chairman	Mark Wells		MW		
Vice Chairman	Gavin Lewis	GL	Club Secretary	Jan Dykes	JD	
Welfare Officer			Meet Secretary	Jan Dykes	JD	
Parent Liaison	Phillipa Chin	PC	Membership Secretary	Colleen Lewis	CL	
Social Coordinator	Phillipa Chin	PC	Kit Coordinator	Sara Dykes	SD	
Fundraising	Phillipa Chin	PC	YVP	Gavin Lewis	GL	
Water Polo	Bryan White	BW	Artistic Swimming			
General Member	Pippa Hanson		Financial Assistant	Kate James	KJ	
Group Reps						
	Comp 2	Frankie White	FW	Squad	Jan Dykes	JD

Rebecca Woodman, Nicola Emery, Charles Greenow, Emma-Jane Preece, Mary Dosson

- |  | Action |
|--|--------|
| <b>1 Welcome Remarks</b>   |        |
| MW opened the meeting welcoming all those who were present.  |        |
| He explained that the AGM's objectives are to look back over the last year, examine the accounts, and elect the new committee for the coming year.   |        |
| He particularly thanked Charles Greenow for attending and for his help over the past year, despite having stepped down as Treasurer at the last AGM. KJ also thanked him for his help and patience over the year.  |        |
| <b>2 Apologies</b>   |        |
| Alison Bashford, Sara Dykes, Mr and Mrs McCandlish.  |        |
| <b>3 Minutes from the last meeting</b>   |        |
| Passed as a True record. Proposed BW, seconded CL.   |        |
| <b>4 Matters Arising –</b>   |        |
| MW brought to the attention of the meeting the healthy financial balance from last year and assured the meeting that much of this was channelled back into the club. This years balance looks even better and was pleased that the new Committee would be in a position to benefit the club members, who, he hoped, would help and guide them. |        |
| Swim England are promoting the health benefits of swimming, against a background of falling numbers entering swimming. TD needs to promote itself, advertising that the club offers a wide range of activities.  |        |
| <b>5 Presentation of:</b>  |        |
| <b>5a Annual report by Existing Chair – Mark Wells.</b>  |        |
| See attached   |        |
| MW added that it should be noted by all the membership that TD would not be where it is, both in the achievement of the Swimmers and in the financial position without the input of Graham Davidson. His running of the Time Trials and Open Meets has been vital to the good financial position.  |        |
| TD has secured £8000 worth of funding from a Trust to put towards coaching in the club. GL assured MW that this would be done and recorded.  |        |
| <b>5b Head Coach report</b>  |        |
| See attached.  |        |
| MW read this out and pointed out that Graham Davidson has been selected for the prestigious coaching scheme "2024". He had been in the local press and on Radio when this was announced. He can talk with the top coaches in the country and this is proving a benefit for the club and the coaches here.                                      |        |

**5c Water Polo Report**

See Attached – presented by BW

**5d Synchro Report**

See Attached

**6 Presentation of Financial Report and Accounts**

Charles Greenow did this.

There was a surplus from the main income and expenditure account of £9341, which is very pleasing. There is a note of caution; however, as £6100 of this amount was due to a rebate from the School relating to the TPS problems, and going forward £2100 will be taken up by the increase of Pool and Hall hire from the School.

When the meet income is added, there is a total surplus of £30,076. This shows how important the Open Meets are and is a great turn round from the position 2 years ago.

Charles Greenow pointed out that there are some items that need to be insured such as the Trophies which value at around £2500, and the cameras. In fact, all assets now need to be looked at for insurance purposes.

The Cameras have arrived and have started to be used. Thanks, has to go to 3 parents and Taunton School for their donations. TD met some of the cost including import duty.

**6a Adoption of Accounts**

Proposed FW. Seconded Nicola Emery. Passed

**7 Appointment of Examiners**

The existing examiners are “Albert Goodman”.

Proposed to reappoint JD. Seconded KJ. Passed

**8 Election of Officers and Committee Members**

Please see attached the list of nominees with proposers and seconders. All passed.

There was one post with 2 nominees, the Kit Co-ordinator.

MW said that this post had been created to sort out a supplier for the Swimming Club Kit, and it also covered the TD hats. This had been done over a lengthy process, and parents had only recently bought the new kit. The meeting was aware that Simon Tomlinson provided the Water polo kit via his company.

MW offered the meeting the chance to vote for one of the 2 candidates now or delay the decision to such time as a change seemed appropriate.

KJ Proposed leaving the current holder in post for the moment. Seconded GL. Passed.

Subsequent to the meeting Nicola Emery offered herself up for the vacated post of Parent Liaison Officer. This was Proposed by PC and Seconded by JD. This needs to be brought to the attention of the next Committee Meeting.

**9 AOB**

None

**10 Closing Remarks**

GL, as newly elected Chairman, presented MW with a gift and thanked him for his many years of service to Taunton Deane Swimming.

**Date of the Next Committee meeting – to follow AGM**

**Then Monday 2<sup>nd</sup> December at 18.30 MFL Classroom**



## Chairman's Report for 2019

On behalf of the Committee I would like to welcome you all to the 2019 Annual General Meeting of Taunton Deane Swimming Club.

### Annual Summary 2018/19

The club has seen further developments in its growth and we now see a club membership at record levels: Competitive Swimming still represents the largest part of TDSC, but we have seen fantastic growth in both Water Polo and Synchro. Now with 450 members TDSC is one of the largest clubs in the South West.

Maintaining these records is a challenging job and we have been fortunate that this has been mastered by Colleen Lewis. On behalf of the club I would like to thank her for her sterling work, without which we would not be paying Swim England the correct dues.

The club investment in Team Unify and GoCardless, combined with some excellent record keeping, we have now produced the first set of accounts, with a positive contribution from the fee income, since 2012. Managing the fees correctly now means the club is in position to invest in the training needs of each group. The club has invested heavily in equipment that we hope will add value to the training programs we offer. We have the confidence now to offer and fund coaching and teaching programs for both parents and athletes, a position that hasn't always been available in the past.

I would like to take this opportunity to thank the club's deputy chair for helping me in supporting these programs through the YVP initiative. It is always great to see more athletes taking up the opportunity, with 4 confirmed from WP this season.

Thank you to all the coaches this year, particularly the volunteers, for doing an amazing job. It's really difficult to specify who has had the biggest impact as without all of the coaches we really wouldn't be able to deliver the programmes that we do. I would like to mention the efforts of both Simon, Graham and Alyson who have continued to help guide their respective groups. Simon has taken on more roles at both regional and national WP levels, which has undoubtedly help grow WP this season.

Next year we see the return of the overseas camp, with a new venue and a strong team of volunteers. A big thank you to Craig and Pippa Hanson for the hours you've both spent making this work. I look forward to hearing the outcome and to reading about the training boast the swimmers will get from their participation.

Going forward there are still areas that will need help with. The club relies on its volunteers to run these camps, the swim meets as well as other activities. TDSC needs to recruit each season as athletes and their parents leave



and this impact can be quite profound. There's always a need for help in the committee. Please don't just rely on others to meet this need. A small number doing a lot is hard and we all have other activities, as well as full time jobs, away from swimming. Last season saw the club generate over £25,000 surplus from meet income, sponsorship, and sales. A big thank you to the small army of helpers and the committee members that helped deliver that income stream.

This season we have had a behind the scenes assistance from Charles Greenow with the preparation of the accounts. Charles is a very good friend to the club and has given both his time and professional advice again this season. We are truly grateful: thank you doesn't seem enough, but he knows he is appreciated in all that he has continued to do for us.

Finally, I've decided that it is time for me to pass on the baton to a new chair, Gavin Lewis. I know that, under his guidance, he will help deliver a fresh perspective on these annual challenges. I would like to thank him for his time and guidance in the past and wish him well for the new season.

Best regards

Mark Wells

(Now retired) Chair 2018/19.



## Head Coach AGM Report 2019

It has been a very positive year again for the club in the swimming pool.

We have had swimmers selected at county and regional level.

We have had coach representation at a national level.

More TDS swimmers qualified at Regional and County level than 2018 and swimmer numbers have increased as well. For a 15th straight year, TDS maintained its position in the top two teams at County level.

British Championships saw 2 swimmers attend in Glasgow in April.

National Summer Championships again saw high levels of representation in finals with 6 of 7 Swimmers at British champs (Glasgow) making finals and Jacob Greenow winning medals.

English (Sheffield) and Welsh (Cardiff) nationals also saw a similar pattern with high levels of representation in finals as well as medals won at both events from Ben Penhale, Matt Raffill and Dan Raffill.

We were also represented at Scottish Nationals earlier in the year with Holly Hudghton getting medals there as well, making the program a truly British hub.

We seem to be growing in the right areas and I hope this continues as we hopefully near an expansion.

I must thank the Committee for its continued efforts as we seek to ensure it is in a better place this year than last year and I believe more than ever this has been achieved thanks to the significant contributions from a small group of people.

A massive thank you must also go to the delivery team of coaches and officials. The coaches are offering great amounts of time and are hugely selflessly invested in the progression of the clubs swimmers and without them we would not be continuing to do what we have as a group. Your support as ever is significant and massively appreciated.

Another huge contribution has been made from the club officials who have been forced to contribute far more than is reasonable to support the club with 3 open meets and 5 Time Trial events.

Going forward I know we have more people coming forward to support the officials, which is great to see but it's still not enough so please get on your Judge1 training and help us thrive.

We can also support more coaches and would love to have 2/3 coaches poolside in each session. We are not quite there yet so please do speak to your group coach or myself about how to get involved.

Well done mums, dad, grandparents, committee, coaches and swimmers on a brilliant 2018-2019.

Graham Davidson

## Water polo report

The Water polo section has continued to develop and represents nearly 1/3 of members within the Taunton Deane club. We have seen a large growth in our u13 section, and have children as young as 8/9 years of age training with us. The Water polo section still doesn't see any of the club's amazing swimmers joining for a trial and this is something I would like to change with the support of the committee. It must be better for the club to nurture swimmers looking to stop or reduce their swimming than lose able and talented children altogether.

The u13 squad ( born 2007 & younger ) have, for the first time this season, entered the Devon league tournaments which is a 4 tournament league with Exeter/ Newton Abbot / Devonport and Paignton. Our Taunton team have defeated Paignton so have finished 4th. This is the first competition these kids have entered and should be really proud of themselves.

The u15 squad ( born 2005 & younger ) have had a good season playing in the Devon league again finishing 4th in the league. It is worth mentioning that our girls are particularly strong within this age group.

The u17 squad ( born 2003 & younger ) have continued to to develop and had some good results against teams within the Bristol & west league. They currently sit in 4th position in the league with 1 game left to go.

Our ladies team have been playing in the Devon league against very experienced team. It's fair to say this has been a steep learning curve for our young team and they have learned lots.

Great news from our Men's team, on the back of being promoted last season, we always new this was going to be a tough year. The team have been battling all season and this paid fruitful as a home win defeating Swindon confirmed there position in Division 1 next season.

### **The following players have received some amazing recognition this year.**

U14 South West Girls Team - Darcey Tomlinson / Amelia Owens / Freya Jones / Isobel Baker

U16 South West Girls Team - Nyah Tomlinson / Amelia Jones / Freya Jones / Sophie Richards

England 2004 squad tour to Hungary - Nyah Tomlinson

The water polo section has been continually raising funds from sponsorship and Swim England. Following a successful application we were granted £1000 from Somerset ASA to secure the purchase of our electronic score board. We have also just managed to secure a payment of £3000 from WPA to purchase new goals and to replenish an ageing stock of balls. This will secure the long term future of the water polo section.

Simon Tomlinson  
Water polo Head coach.



## **TDS SYNCHRO, AGM REPORT, November 2019**

We have gained new swimmers throughout the year and membership is now at 32 swimmers ranging from 7 to 19 years. All swimmers continue with a steady increase in ability.

The SW novice figure competition was amalgamated into the team competition in June this year. We had all team swimmers doing figures and we came away with one gold, two silver and a bronze medal. We also entered 2 teams in this competition a 12 and under team and an 18 and under team, both swam well competing against Bath and Cheltenham, which are much larger clubs, and came first in most categories. This is great competition experience for the swimmers and we are closing the gap with scores, and making constant progress.

We have 7 swimmers who have passed their figure and routine grades throughout the year and have 11 entering grades next weekend. This is a high-level national competition and requires excellent skills so congratulations to them all.

We are aiming for one swimmer to qualify to enter National Age Groups in Feb. next year, and looking to-wards 2021 for more entries.

We also have a master's duet competing in the 18-24yr category at nationals on Nov 16th in Crawley.

Our annual summer outing this year was to Exewake , Exmouth, in September where we had a go on inflatables towed behind a speed boat. All the girls enjoyed this and we then had our annual barbeque and prize giving on the beach afterwards. We had a great attendance and great weather for a change; the swimmers really enjoy the social side of synchro.

I have four poolside assistants, One has RPL'd to a level 1 so can gain access to the level 2 coaching course which we are awaiting when and where one will be held.

Luckily a past swimmer has returned with her mum who is a qualified level 1 coach and they help regularly once a week now, which is great. I also have two swimmers who wish to start coaching more. I continue to try and involve parents, and have two qualified parents as officials which helps, and succession planning is always in my mind.

I have maintained my position as a National Judge, (J2) and national scorer and we have 2 qualified judges (J1), we also have a team manager now, which means we can continue to enter grading's and competitions. It is a constant job keeping up with all the changes in synchro this year and something always in the background as with any sport.

Our County Synchro Championships were held at Bath this year on July 20th and all swimmers came away with medals but we narrowly missed all the trophies this year. All the girls did very well and enjoyed the experience, many thanks to all the parent helpers who helped to make it run smoothly. Full results were put on the Somerset website.

Finally, our Christmas display will take place on Friday 13th December this year at Station Road Pool, 8-9pm. We thank TDS for your continued support and our aim is for the Synchro section to continue improving and expand in the future.

Alyson Bashford. (Lead Coach)

## TREASURER'S REPORT - YEAR ENDED 31 AUGUST 2019

INCOME AND EXPENDITURE ACCOUNT	2018/19	2017/18	Variance	Commentary
	£	£	£	
<b>SWIMMING, WATER POLO &amp; SYNCHRO TRAINING</b>				
Subscription fees	170,739	144,873	25,866	Membership up
Pool hire and lifeguards	(94,436)	(90,372)	(4,064)	
Training courses and expenses	<u>(6,629)</u>			Timing of courses
Surplus	<u>69,674</u>	<u>51,506</u>	<u>18,168</u>	
<b>ASA, SASA &amp; EXTERNAL MEETS</b>				
Entry fee receipts	11,022			
Entry fee payments	<u>(10,745)</u>	<u>(12,233)</u>	<u>1,488</u>	
Surplus/(Deficit)	<u>277</u>	<u>(152)</u>	<u>429</u>	Meet admin fee now covers costs
<b>SWIM SHOP &amp; CLUB KIT SALES</b>				
Sales	587	1,969	(1,382)	Kit stock written-off - still saleable
Cost of sales	<u>(1,671)</u>	<u>(4,674)</u>	<u>3,003</u>	
Deficit	<u>(1,084)</u>	<u>(2,705)</u>	<u>1,621</u>	Cost of coaches' kit
<b>OTHER INCOME</b>				
Club fundraising, grants and donations	4,670	6,685	(2,015)	TS £2k + SASA & SE grants
Deposit account interest	<u>22</u>	<u>6</u>	<u>16</u>	
<b>NET INCOME</b>	<b>73,559</b>	<b>55,340</b>	<b>18,219</b>	
<b>OVERHEADS</b>				
Club coaches	46,736	41,676	5,060	
ASA subscription fees	10,406	10,227	179	Savings from database due diligence
Independent examination	732	684	48	AG examination fee
Celebration evening and fun day net cost	885	85	800	
Other administrative overheads	1,526	5,359	(3,833)	Volunteer admin only
Bank charges	1,930	1,629	301	GoCardless 1% fees
Equipment depreciation	<u>2,003</u>	<u>2,324</u>	<u>(321)</u>	
	<u>64,218</u>	<u>61,984</u>	<u>2,234</u>	
<b>SURPLUS/(DEFICIT) BEFORE OPEN MEETS AND GALAS</b>	<b>9,341</b>	<b>(6,644)</b>	<b>15,985</b>	Positive contribution now
<b>TD OPEN MEETS AND GALAS</b>				
Entry fees and door monies	39,180	44,312	(5,132)	
Meet expenses	<u>18,445</u>	<u>(25,665)</u>	<u>7,220</u>	
Surplus	<u>20,735</u>	<u>18,647</u>	<u>2,088</u>	2018/19 meets more profitable
<b>SURPLUS</b>	<b><u>30,076</u></b>	<b><u>12,003</u></b>	<b><u>18,073</u></b>	£18k improvement



# Taunton Deane Swimming Club

<b>BALANCE SHEET - 31 AUGUST</b>	<u>2019</u>	<u>2018</u>	<u>Variance</u>	<u>Commentary</u>
<b>FIXED ASSETS</b>				
Tangible assets	11,089	7,344	3,745	New equipment, net of donations
<b>CURRENT ASSETS</b>				
Debtors and prepayments	23,332	7,315	16,017	2020 swim camp is prepaid
Bank deposit account	40,007	11,022	28,985	£36k cash increase
Bank current account	33,298	25,480	7,818	
Cash in hand	<u>302</u>	<u>218</u>	<u>84</u>	
	<u>96,939</u>	<u>44,035</u>	<u>52,904</u>	
<b>CURRENT LIABILITIES</b>				
Creditors, accruals and deferred income	<u>37,949</u>	<u>11,376</u>	<u>26,573</u>	2020 swim camp is deferred
	<u>37,949</u>	<u>11,376</u>	<u>26,573</u>	
<b>NET CURRENT ASSETS</b>	<u>58,990</u>	<u>32,659</u>	<u>26,331</u>	
<b>NET ASSETS</b>	<u>70,079</u>	<u>40,003</u>	<u>30,076</u>	£30k increase in club reserves
<b>FINANCED BY</b>				
<b>RESERVES AND FUNDS</b>				
Reserves	2,500	2,500		
Club funds		<u>37,503</u>	<u>30,076</u>	
	<u>70,079</u>	<u>40,003</u>	<u>30,076</u>	£30k increase in club reserves



## Committee Roles 2019 to 2020

<u>Role</u>	<u>Incumbent</u>	<u>Proposed</u>	<u>Proposer</u>	<u>Second</u>
Chairman	Mark Wells	Gavin Lewis	Mark Wells	Jan Dykes
Assistant Chair	Gavin Lewis	Kate James	Gavin Lewis	Frankie White
Secretary	Jan Dykes	Jan Dykes	Colleen Lewis	Pippa Hanson
Treasurer	<b>Vacant</b>	Frankie White	Gavin Lewis	Jan Dykes
Financial Assistant	Kate James	Kate James	Colleen Lewis	Frankie White
Welfare	Giulia Butler	Phillipa Chinn	Gavin Lewis	Kate James
Membership Secretary	Colleen Lewis	Colleen Lewis	Jan Dykes	Frankie White
Meet Secretary	Jan Dykes	Jan Dykes	Colleen Lewis	Pippa Hanson
Officials Co-ordinator	<b>Vacant</b>	Will Barlow	Mark Wells	Gavin Lewis
Parent Liaison	Phillipa Chinn	Nicky Emery	Phillipa Chinn	Jan Dykes
Social Coordinator	Phillipa Chinn	<b>Vacant</b>		
Fundraising Coordinator	Phillipa Chinn	<b>Vacant</b>		
YVP	Gavin Lewis	Gavin Lewis	Mark Wells	Jan Dykes
Website	<b>Vacant</b>	Rebecca Woodman	Jan Dykes	Gavin Lewis
IT/Communications	<b>Vacant</b>			
Kit Coordinator	Sara Dykes	Sara Dykes	Jan Dykes	Colleen Lewis
General Members currently working on Training Camp project	Craig Hanson	Craig Hanson	Jan Dykes	Colleen Lewis
	Pippa Hanson	Pippa Hanson	Jan Dykes	Colleen Lewis
<b>Group Reps</b>				
WTD Rep	<b>Vacant</b>			
ST2 Rep				
ST3 Rep	<b>Vacant</b>			
C2 Rep	Frankie White		Gavin Lewis	Jan Dykes
C1 Rep	<b>Vacant</b>			
Squad Rep	Jan Dykes		Colleen Lewis	Pippa Hanson
Challengers Rep	<b>Vacant</b>			
Head Coach	Graham Davidson		These are co-opted roles onto the committee	
Synchro	Alyson Bashford			
Waterpolo	Bryan White			
	Simon Tomlinson			