

Meet Conditions and Information

(License Number: 1ER240200)

1. This meet will take place at Inspire, Luton Sports Village, Luton on Saturday 9th and Sunday 10th March 2024. It is licensed by the Swim England at Level 1 "1ER240200" for entry into British Swimming & Home Nations National championships 2024 and will be held under Swim England Laws and Technical Rules.
2. Entrants must be Swim England Registered Cat 2, belong to an affiliated club and enter in the name of one club only.
3. The pool length is 50m, 8 lanes with anti-wave ropes and electronic timing, the depth of the pool is 2.0m at the shallow end and 2.0m at the deep end. A secondary strobe will be in use if it is available.
4. All club entries of three or more swimmers must be made electronically via SPORT SYSTEMS Entry Manager file together with entry fees and should reach the promoter by **midnight Friday 16th February 2024**. The entry fee per event is £8.00, with the exemption of 800/ 1500 Freestyle at £16 per event. Sport Systems entry files are available on request by e-mail galapromoter@putteridgesc.co.uk or from the club website at www.putteridgesc.co.uk. Please note, entries will not be considered/ accepted until full payment has been received.
5. Entries will be made using Female and Male/ Open categories as the new competition categories recognised by Swim England's Transgender and Non-binary Competition Policy on 1 September 2023. *The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.*
6. The promoter reserves the right to limit entries and the number of heats in any event to maintain a balanced program. In particular the 800m/ 1500m mixed Freestyle events will be restricted to 5 heats for the 800 freestyle, and 3 heats for the 1500 freestyle.
7. Minimum qualifying times are provided.
8. This event will **NOT** process entries on a first-come, first-served basis.
9. Entry will be accepted based on quickest times by age group and event. In the event that entries are rejected, fees will be refunded by a single Bacs payment made payable to the club in question.
10. An "open" qualification time for 50's and long-distance events will be in use, from which the fastest swims will be selected until the desired number of heats have been filled - promoters discretion.
11. The list of accepted and rejected entries will be published on the club website (www.putteridgesc.co.uk) within 2 weeks of the closing date. It is the competing club/swimmer's responsibility to check this list for accuracy and advise immediately of any mistakes or changes that are required.
12. Complete entries for each club are required together with a single Bacs payment. Individual entries will only be accepted at the promoter's discretion and will carry an additional £3 (per completed entry) admin fee. Late entries, day of meet entries, time trials and day of meet alterations will **NOT** be considered.
13. This event will be an age as of the 31st December 2024 event.
14. All events will be swum on a heat declared winner basis.
15. Medals will be awarded to the top three in each age group in each event. Age groups as follows: Female 12 & under, 13, 14, 15, 16 and 17 & over | Male/ Open 13 & under, 14, 15, 16, 17, 18 & over.
16. Swimmers **must** withdraw from events that they no longer wish to swim. All swimmers informed of having accepted entries will be deemed as competing unless they have informed the promoter that they do not wish to swim.
17. Withdrawals should be made primarily using the clubs withdrawals link, and secondly via e-mail to galapromoter@putteridgesc.co.uk by midnight on Friday 8th March 2024 stating the event number, full name, date of birth, entry time and club.
18. Any on the day withdrawals **must** be made by coaches or the club representative 30 minutes prior to the start of the first event in each session.
19. Refunds are not available for withdrawals once a swim has been published on the accepted entries list.
20. Competitors must report to the marshalling area in a timely manner.
21. All events will be seeded on submitted times and heats.
22. Coaches/Team Managers will be allowed on poolside if wearing a pass. No pass equals no entry.
23. Coach Passes are available at £20 per day or £35 for both days, this includes catering.
24. Coaches and Team Managers must be club trained personnel and clubs are asked to follow the updated Swim England guidance.
25. Over the top starts may be used at the referee's discretion.

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26. The promoters do not accept responsibility for any property.
27. For Health and Safety reasons it is advised small rucksack bags will be allowed poolside. Lockers are available with a 20p coin (refundable). Pool staff will remove any large obtrusive bags. No foldable chairs will be allowed poolside.
28. There will be no glass items allowed poolside.
29. The promoters reserve the right to refuse admission to any competitor, participant, coach or spectator.
30. In accordance with the Swim England Child Safety Procedures and Policies, Wave-power 2020-23 provides guidance on the use of social networking and guidance on photography.
<https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>. Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event. All parents or guardians of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms. Should you have any concerns about photography or filming at this event then please bring them to the attention of the Meet Promoter, Lawrence Palmer.
31. Warm-up protocol will be distributed prior to the competition.
32. Results will be provided live at www.putteridgesc.co.uk, and will be supplied to British Swimming for entry into the national rankings database.
33. The General Data Protection Regulation (GDPR) 2018, requires Putteridge Swimming Club to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purpose of making entries to the competition, managing the meet, and the submission of results to rankings. The information provided by you will be processed in accordance with GDPR (2018). Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/ team manager has been passed to us by a third party such as a club rather than by the individual themselves, we rely on the third party to make sure that consent has been obtained. For more information please use this link: [psc-privacy-notice-meets](#)
34. Car parking is free for the first 4 hours of your stay. After which, there is a fee of £1 for every hour up to a maximum of £5, this is charged by and paid to the facility provider, Active Luton.
35. Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to Swim England Laws, Regulations and the Swim England Technical Rules of Racing.
36. The promoter of this meet is Mr Lawrence Palmer and on behalf of Putteridge Swimming Club, email galapromoter@putteridgesc.co.uk