

### Under 18 members assisting with coaching procedure

Swimmers giving back to the club by volunteering is an essential part of Seagulls but it has to be well managed and controlled. We have a long tradition of swimmers volunteering for D of E, etc. under the supervision of a qualified coach and many of these volunteers continue to develop their coaching skills with the club.

We have set criteria to avoid any problems. The following criteria/process must be met for volunteers under 18.

#### Criteria:

- All volunteers must be in Year 9 or above
- All requests to volunteer as a coach assistant must be made to the Head Coach
- The volunteer must sign and return a coaching code of conduct.
- No volunteers shall assist at non-assigned sessions without prior approval by the Head Coach or a member of the Executive Committee
- No volunteer shall assist with coaching swimmers the same age or older than themselves.
- At all times the coach will have overall responsibility and control of the session.
- Appropriate footwear & club kit to be worn
- No electronic devices such as phones on poolside while coaching

#### Process:

- Members requesting to assist shall be provided with this procedure,
- The Head Coach will assess and approve all applicants,
- The Head Coach shall advise if he doesn't think the volunteer is ready, suitable or can currently be accommodated,
- The Head Coach's decision shall be final and individual opportunities to assist may be revoked at any time, for any reason, without prejudice,
- Unsuccessful applicants may reapply after a minimum of 6 months since their last application,
- The Head Coach will assign the volunteer to a regular session. These sessions will be based on where the volunteer can be closely monitored (for example, quieter sessions),

Please direct any questions relating to this policy to the Club Secretary.