



Newbury District Swimming Club

Affiliated to South East Region ASA

Minutes of 69th Annual General Meeting Held on Sunday 10th February 2019 at Northcroft Leisure Centre

Present: Officers of the Club plus 30 members and parents
Apologies: Jenny Patterson, Liz Nowell

The Chair welcomed everyone to the meeting and thanked members for an excellent turn-out. She explained the criteria required to be a voting member of the club and encouraged parents to regularly volunteer in order to gain voting privilege. Parents who wished to vote but did not wish to volunteer could pay the ASA fee themselves in order to become a voting member.

1) Apologies for Absence

See above

2) Minutes of the 2017 AGM

Jo Harrison proposed that the minutes were an accurate representation of the 2017 AGM. This was seconded by Sarah Bosley and the minutes were duly signed by the Chair.

3) Matters arising from the 2017 minutes

There were no matters arising.

4) Chair's Report

The report was read by Janet Hopkins and accepted with thanks.
Proposed by Ian Crane and seconded by Angela Emberlin.

5) Swimming Report

The report was read by Tony Woodward and accepted with thanks.
Proposed by Janet Hopkins and seconded by Jill Crane.

6) Treasurer's Report

Martin Jezzard formally thanked Ian Crane for his hard work and the efficiencies he has brought to the club. He also formally thanked Jill Crane for her contribution and diligence in running the club shop.

Martin read the Treasurer's Report for y/e 31.8.18 and copies of the following reports were distributed for review:

- Treasurer's Report y/e 31.8.18 (attached)
- Income & Expenditure NDSC y/e 31.8.18 (attached)
- NDSC Financial Statements y/e 31.8.18 (attached)

Matters Arising

- The purchase of new PA equipment will be necessary this year at an approximate cost of £150.00.
- Trevor Emberlin suggested that new plastic screens might also be purchased to use poolside.
- The club needs to find a new examiner of the accounts going forward. Please contact Martin if members know of any suitable candidates.

The reports were accepted with thanks and Martin was formally thanked for his hard work and commitment to the club.
Proposed by Anneliese Fox-Jones and seconded by Nick Shanahan.

7) Custodian

The Chair explained the role of a Custodian.

Proposed:

- David Maleham, the current Custodian, be replaced given that his family are no longer connected to the Club.
- Chris Hopkins and Trevor Emberlin be appointed as Custodians.

Seconded by Christy Brown

Resolved: The proposal was passed by a majority vote.

8) Election of Officers and Committee

	Current Committee 2017/18	Proposed Committee 2018/19
President	Vacancy	Vacancy
Chair	Janet Hopkins	Janet Hopkins
Vice Chair	Ian Crane	Vacancy
Secretary	Jo Harrison	Jo Harrison
Treasurer	Martin Jezzard	Martin Jezzard
Fixtures Secretary	Steph Holland	Steph Holland
SwimMark Co-ordinator	Chris Hopkins	Chris Hopkins
Membership Secretary	Angela Emberlin	Angela Emberlin
Database Co-ordinator	Ian Crane	Ian Crane
PR & Website Officer	Sarah Bosley	Sarah Bosley
Welfare Officer	Annaliese Fox-Jones	Annaliese Fox-Jones
Committee Members	Nick Shanahan Brighid Humphreys	Nick Shanahan Brighid Humphreys Steve Oxley
Trophy Secretary	Vacancy	Paul Barlow
Volunteer Co-ordinator	Vacancy	Kathy Matthews
Sponsorship Secretary	Vacancy	Phil Harrison
Custodian(s)	David Maleham	Chris Hopkins Trevor Emberlin
Pool Secretary	Vacancy	Vacancy
Social Secretary	Vacancy	Vacancy
NDSC Meet Co-ordinator	Vacancy	Vacancy

Matters arising

- The role of Club President remains vacant. Volunteers or recommendations to fill this role would be warmly welcomed by the club.
- The Chair thanked all the committee members for their service during the year.
- The Chair announced that Ian Crane was standing down as Vice Chair and thanked him for all his hard work and commitment. While no longer being a member of the committee, he will continue to manage the online membership process for the time being. Anyone interested in the Vice Chair role should contact the Chair for more information.
- The committee will be responsible for appointing a new Vice Chair.
- It was agreed that the Assistant Treasurer role was redundant and has been removed from the revised Constitution.

Janet Hopkins declared that the Officers and the Committee were duly elected.

9) Rules/Constitution

Proposed: The Committee proposed that the updated Rules/Constitution be approved subject to final approval by a regional representative and under the proviso that the committee could make any final, minor amendments.

Seconded by Sharon Wyatt.

Resolved: The proposal was passed by a majority vote and the Chair declared the updated Rules/Constitution adopted subject to approval by a regional representative.

It was noted that should any major changes be required a further General Meeting would be called in order to approve them.

8. Any Other Business

The Chair invited Emma Smith to introduce two items of AOB that she had requested:

- **Publication of Committee Meeting Minutes**
 - These were now published on the website as soon as approved by the committee.
- **Stroke Specific Technical Clinics/Sessions**
 - Tony Woodward to progress plans for NDSC swimmers to attend Jane Hester's starts/turns clinic at Kennet
 - Derek (ex NDSC coach) had pulled out of running a breaststroke clinic.
 - The committee to investigate other options.

The Chair thanked Dave Milburn for the extensive support received from Masters which brings goodwill, income and parents to the club. Dave gave a brief outline of the broad range of swimmers within the squad and its very healthy membership. The desire for a Masters/Youth session at Northcroft was put forward but Janet explained the difficulties that the club encounters when attempting to negotiate additional pool time.

There being no further business, Janet thanked everyone for their attendance and the meeting closed at 8.30pm.

Date of next committee meeting: Monday 18th February, 6.30pm at the Northcroft café.