



Newbury District Swimming Club

Affiliated to South East Region ASA

Minutes of Committee Meeting held on Monday 14th October 2019 at Northcroft Leisure Centre

Present: Steph Holland, Nick Shanahan, Janet Hopkins, Martin Jezzard, Angela Emberlin, Kathy Matthews, Brigid Humpheys, Helen McGowan

1. HEAD COACH REPORT

Attached.

There was discussion about the appointment/election of Club Captains. It was agreed that in line with the Club Rules coaches would nominate 3 male and 3 female candidates and one of each would then be elected by a swimmers vote. This would take place in the summer during Club Championships.

2. ACCEPTED APOLOGIES

Sarah Bosley, Jo Harrison

3. MINUTES OF THE 9th SEPTEMBER MEETING

Accepted as correct and signed by the Acting Chair

4. MATTERS ARISING FROM THE MINUTES

All were covered via the Agenda

5. TEACHING PROGRAMME

- Most course members are now registered
- Additional swimmers joining after the start of the course will be registered shortly.

6. CORRESPONDENCE

An email was received from a Cruiser's mother expressing unhappiness with the procedures at the Sprints. Sarah Porter had spoken with her and all seems settled now. Janet will try to use the Starter at timings, although this particular child does not attend on Thursdays so will not benefit.

7. CHILD PROTECTION/ROLE OF THE SAFEGUARDING & WELFARE OFFICER

- A confidential discussion took place.

8. MEMBERSHIP AND DBS CHECK REPORT

- DBS checks now received for Emma Smith and Ruth Wyatt.
- A Squad: 17, B Squad: 24, Challengers: 34, Sprinters: 43, Cruisers: 45, Masters: 76, Youth: 32, Teaching Programme: 20

9. TREASURER'S REPORT

Matters arising from the Treasurer's Report

- Coaching contracts to be reviewed.
- Swim England fees will increase by £1 for category 2 swimmers but no change for categories 1 and 3.
- Sprinters are no longer automatically being upgraded to Cat 2. This will only happen when they compete at Level 3 or above.
- A new bank mandate is required for SwimMark and because it is now out of date.

10. SWIMMARK

Nick and Steph continuing to work on this.

11. POOLS/COACHES

- Recruitment will be on hold for the time being due to the questions raised in item 9 above.
- In addition, a possible pay increase for [REDACTED] will need to wait.

12. TEAM UNIFY

- Coaches and squad reps had reported difficulty with Registers. TU seemed to think this was only on Apple devices but Android devices were also giving problems.

13. PR AND WEBSITE

- Sarah had produced a Newsletter which was well received.

14. SWIM CAMP 2019

- The hotel has now been booked and everything will go ahead.
- Most medical forms etc now returned.
- Newbury Building Society have given £500 which will be used to finance the hoodies. Letter of thanks will be sent.

Swim Camp 2020

- Mount Kelly now booked.

15. GENERAL ITEMS

1) Open Meet – Sat 16th – Sun 17th November

Newbury swimmers will be charged £5 per event rather than the £6 charged to external swimmers.

Items to be resolved:

Janet to confirm catering with Pat at Northcroft.

Meet Manager software: Nick to liaise with Ian about obtaining an upgrade to run the meet because the Club's version is now very out of date. (This has now been received)

It was suggested that t shirts be obtained for volunteers so that they could be identified by swimmers and spectators. Agreed.

Janet to arrange PAT Testing for electrical items.

Raffle: Helen would contact Sharon about organising it and is willing to do so if Sharon does not wish to.

Janet is obtaining Spectator wristbands and medals etc.

2) Pool Equipment

It was agreed that one full lane rope should be ordered whether or not the applied for funding from Legacy Leisure is forthcoming.

16. ANY OTHER BUSINESS

- Brigid offered to organise the engraving of trophies before the presentation evening. (List of holders awaited from Janet.)
- Aldershot pool has been booked for the 30th and 31st December 9-11 am. Further time is anticipated at Northcroft.
- Accreditation of Team Managers/Coaches will be required for Counties in 2020.

The meeting closed at 9.02pm.