

Bicester Blue Fins

Job Description

Assistant Head Coach

Skills Required

- Good time management, ability to use time efficiently and effectively.
- Ability to motivate performers and communicate effectively.

Responsibilities

Responsible to the Head Coach, or the Committee where there is no Head Coach in role.

This position carries obligations;

- to assist the Head Coach

or

- to share with other Assistant Head Coaches if no Head Coach in role as follows :-

1. Develop the clubs competitive squad structure.
2. To organise the squad training schedule as appropriate to ensure maximum value to the swimmers from the pool time available.
3. To encourage and support swimmers and coaches alike.
4. To maintain a quality from which to support Oxon & North Bucks County ASA representative teams.
5. To develop individuals as far as ability and commitment levels allow.
6. To advise the swimmers, club officers and parents where the clubs programme is no longer appropriate to an individual swimmer.
7. Prepare and present a report at the Annual General Meeting of activities throughout the year.
8. To follow and promote the ASA Child Protection policy.

Poolside

- a) Allocation of squad training times in conjunction with the Squad Co-ordinator
- b) Allocation of squad lane places in conjunction with the Squad Co-ordinator

- c) Planning and implementing squad structures/reorganisations.
- d) Planning and implementing an Annual training and competition programme appropriate to the status of the club and its swimmers.
- e) Provide input to the Squad Co-ordinator on the allocation of lane coaches (in conjunction with senior coaches).
- f) Allocation of gala coaches.
- g) Provide input to the Squad Co-ordinator on team selections (in conjunction with senior coaches and in accordance with the Team Selection Criteria).
- h) Performance monitoring.
- i) Discipline.

Co-ordination Via

- a) Regular coaches meetings.
- b) Fixtures Secretary and Open Meet Co-ordinator regarding club programmes/fixtures etc.
- c) Squad Co-ordinator providing input to team selection, squad structure and squad moves.

Education

- a) To pass all relevant information gained to swimmers/coaches alike, and provide any feedback as required.
- b) Identify appropriate courses for coach/teacher education and identify individuals requiring further courses.
- c) Keep abreast of latest techniques and attend suitable courses where appropriate pending available funding.

Oxon & North Bucks ASA

- a) Provide any details of performance etc., to the relevant governing body in the pursuance of representative team selections for the clubs swimmers.
- b) To support where possible all clubs programmes which are associated to Oxon & North Bucks ASA.

Signatures: Officer _____ Date: _____

Chairperson _____ Date: _____