

## **Bicester Blue Fins - Job Description**

Head Teacher

**JOB TITLE:** Head Teacher

**ACCOUNTABLE TO:** Head Coach/Committee

**QUALIFICATIONS:**

The Head Teacher would normally hold an ASA Teachers Certificate.

**MAIN DUTIES**

- 1) The Head Teacher will be a member of the appropriate Club Committees.
- 2) Co-ordinate the teaching programme e.g. utilise ASA National Plan for Teaching Swimming.
- 3) All teachers should be encouraged to obtain the ASA Teachers Certificates as a basic qualification.
- 4) To ensure that there is adequate provision for the teaching programme.
- 5) To control the ratio of pupils to teachers.
- 1) Be aware and understand the facility Emergency Action Plan and Normal Operating Procedures (EAP & NOP)
- 2) To follow and promote the ASA Child Protection policy

**Time Commitment:** \_\_\_\_\_

**Signatures:** Officer \_\_\_\_\_ Date: \_\_\_\_\_

Chairperson \_\_\_\_\_ Date: \_\_\_\_\_