



at January 2008

RECRUITMENT POLICY

Chesham Swimming Club relies on voluntary help from: Coaches, Officials, Poolside Helpers, Other Helpers & Committee Members

Voluntary helpers are actively sought using the following approaches:

Recruitment of Coaches & Volunteers

- The Club has a Volunteers Co-Ordinator (see Role Description)
- Every family/member receives a Club Membership Booklet which explains the importance of Volunteers to the Club (page 6).
- Every family is regularly encouraged to support the Club in whatever role they feel comfortable (by letter, e-mail and personal contact with the Volunteers Co-Ordinator and other members of the Management Committee).
- A Parent Skills Questionnaire (copy attached) is given to each family to complete, to help the Volunteers Co-Ordinator with recruitment to appropriate roles.
- Interested parents are given a Volunteers Booklet (copy attached) which contains more information about the many tasks which can be undertaken.
- Volunteers are supported by experienced volunteers and the Volunteers Co-Ordinator.
- Regular information about training for Officials, and other relevant training opportunities, sent electronically to all members and coaches
- Swimmers are encouraged to help on poolside when appropriate (Award??)
- Members of the public viewing the Club Website can contact the Chief Coach or Club/Membership Secretary by telephone or e-mail.