



## Club Emergency Procedures

Name of club:

Dorking Swimming Club

Name of person responsible for session / competition:

Jaz Strudwick – Lead Coach ( Minnows/Shrimps/all squads Junior 1 upwards)  
 Simon Read – Performance Coach (Performance/Intermediate)  
 Maisie Apps – Teacher/Coach (Penguins/Sharks/Junior 1/Junior 2/Excel)  
 Louis Amoroso – Teacher/Coach (Junior 1/Junior 2)  
 Faye Lovie – Teacher (Minnows/Shrimps)  
 Ollie Amoroso – Teacher (Minnows/Shrimps)  
 Donna Read – Teacher (Penguins/Sharks/Junior 1/Junior 2)  
 Sheena Bassett – Teacher (Penguins/Sharks/Junior 1/Junior 2)

Details of session / competition:

### Wednesday Night Session

#### Teaching Pool

Minnows 6:00pm – 6:30pm & Shrimps 6:30pm – 7:00pm

#### Main Pool

Masters - 9:00pm – 10:00pm

### Thursday Night Session

#### Teaching Pool

Minnows 6:00pm – 6:30pm & Shrimps 6:30pm – 7:00pm

#### Main Pool

Penguins & Sharks – 6:00pm – 6:30pm

Junior 1 & Junior 2 – 6:30pm – 7:15pm

Competitive Development & Excel – 7:15pm – 8:15pm

Performance & Intermediate – 8:15pm – 9:30pm

### Friday Night Session

Performance & Excel – 7:00pm – 8:45pm

May 2022



Facility: (Information to be provided for each facility)

Dorking Sports Centre, Reigate Road, Dorking, Surrey, RH4 1SN

Process for accident reporting:

Inform Lead Coach/Coach and nominated welfare representative. Record in the club accident book and complete the sports centre accident book/report.

As outlined in the facility emergency action plan (EAP) what action should be taken in the event of an emergency?

Swimmers leave the pool under instruction from the coach and lifeguard. Registers to be checked. If evacuation move to assembly point as directed.

Details of where the emergency contact details of swimmers and volunteers helping in the session are held:

All coaches have access to TeamUnify which holds all contact details

Identify the location of the facility first aid kit and phone to use in case of emergency:

First aid room. Lifeguard present for all sessions

Date completed: 22/05/2022

Name and Signature of person completing form: Julie Russell

All persons in charge of club sessions must be aware of the facilities normal operating procedures (NOP) and EAP as above. These should be strictly followed.

May 2022