



Club Emergency Procedures

Name of club:

Dorking Swimming Club

Name of person responsible for session / competition:

Jaz Strudwick – Lead Coach

Simon Read – Performance Coach

Details of session / competition:

Adhoc Sunday morning sessions 7:30am – 9:30am – when available

Facility: (Information to be provided for each facility)

K2 Leisure Centre, Pease Pottage Hill, Crawley, RH11 9BQ

Process for accident reporting:

Inform Lead Coach and nominated welfare representative. Record in the club accident book and complete the Sports Centre accident book.

As outlined in the facility emergency action plan (EAP) what action should be taken in the event of an emergency?

Swimmers leave the pool under instruction from the Lead Coach/Coach and lifeguard. Registers to be checked. If evacuation move to the assembly point as directed.

Details of where the emergency contact details of swimmers and volunteers helping in the session are held:

Lead Coach and Coaching team have all contact details in TeamUnify.

Identify the location of the facility first aid kit and phone to use in case of emergency:

First aid room. Lifeguards are present at all sessions

Date completed: 22/05/2022

Name and Signature of person completing form: Jill Russell (MEMBERSHIP SECRETARY)

All persons in charge of club sessions must be aware of the facilities normal operating procedures (NOP) and EAP as above. These should be strictly followed.