



Club Emergency Procedures

Name of club:

Dorking Swimming Club

Name of person responsible for session / competition:

Jaz Strudwick – Lead Coach (all squads apart from Performance)

Simon Read – Performance Coach

Details of session / competition:

Sunday afternoons – 4:30pm – 8:30pm

Junior 2 & Competitive Development 4:30pm – 5:45pm

Performance, Excel & Intermediate 5:45pm – 7:15pm

Masters 7:30pm – 8:30pm

Facility: (Information to be provided for each facility)

Reigate Grammar School, Reigate Road, Reigate, Surrey RH2 0QS

Process for accident reporting:

Inform Lead Coach/Coach and nominated welfare representative. Record in the club accident book and complete school sports centre accident report.

As outlined in the facility emergency action plan (EAP) what action should be taken in the event of an emergency?

Swimmers leave the pool under instruction from Lead Coach/Coach and on-site caretaker. Register to be checked. If evacuation is required, move to assembly point as directed.

Details of where the emergency contact details of swimmers and volunteers helping in the session are held:

Lead Coach and all coaching team have all contact details, through TeamUnify.

Identify the location of the facility first aid kit and phone to use in case of emergency:

First aid kit by front door of swimming pool building. Caretaker is on site

Date completed: 22/05/2022

Name and Signature of person completing form: Jill Russell (MEMBERHIP SECRETARY)

All persons in charge of club sessions must be aware of the facilities normal operating procedures (NOP) and EAP as above. These should be strictly followed.

May 2022

Jill Russell