



### Club Emergency Procedures

Name of club:

Dorking Swimming Club

Name of person responsible for session / competition:

Jaz Strudwick – Lead Coach (all squads apart from Performance)  
Simon Read – Performance Coach  
Sheena Bassett – Teacher – Junior 1/Seals  
Maisie Apps – Teacher/Assistant Coach – Junior 1/Junior 2  
Ollie Amoroso – Teacher – Seals  
Faye Lovie – Teacher – Seals  
Louis Amoroso – Teacher/Assistant Coach

Details of session / competition:

Monday Evening – 5:00pm – 8:45pm  
Junior 1 5:00pm – 5:45pm  
Junior 2 5:45pm – 6:45pm  
Competitive Development 6:45pm – 7:45pm  
Masters 8:00pm – 8:45pm  
Tuesday Evening – 6:30pm – 8:30pm  
Performance – 6:30pm – 8:30pm  
Wednesday Evening – 6:30pm – 8:45pm  
Seals – 6:30pm – 7:10pm  
Performance – 7:10pm – 8:45pm  
Friday Evening – 6:00pm – 8:15pm  
Junior 2 – 6:00pm – 7:00pm  
Competitive Development & Intermediate 7:00pm – 8:15pm

Facility: (Information to be provided for each facility)

Priority School Pool, West Bank, Dorking, Surrey, RH4 3DG

May 2022



Process for accident reporting:

Inform Lead Coach/Coach and nominated Welfare representative, Record in club accident book. Contact caretaker and complete the school's accident report

As outlined in the facility emergency action plan (EAP) what action should be taken in the event of an emergency?

Swimmers leave the pool under the instruction from Lead Coach/Coach and move to assembly point as directed.

Details of where the emergency contact details of swimmers and volunteers helping in the session are held:

Lead Coach/Coaches have all contact details, in TeamUnity.

Identify the location of the facility first aid kit and phone to use in case of emergency:

First Aid Box in corner by emergency phone. Caretaker is contactable 24hrs and throughout all our sessions

Date completed: 22/05/2022

Name and Signature of person completing form: Jill Russu

All persons in charge of club sessions must be aware of the facilities normal operating procedures (NOP) and EAP as above. These should be strictly followed.

May 2022