

# Lis Hartley L3 OPEN MEET

LEVEL 3, LONG COURSE

September 24<sup>th</sup> and 25<sup>th</sup> September 2022

At K2, CRAWLEY, RH11 9BQ

License No: 3SE221387

## Conditions of entry

1. Venue: K2 Leisure Centre, Pease Pottage Hill, Crawley RH11 9BQ.
2. The competition will be swum under Swim England Laws and Technical rules and licensed by Swim England. All clubs submitting entries are requested to assist in the running of the meet by supplying details of any licensed officials who are willing to assist at this Gala.
3. Age groups are: 9, 10, 11, 12, 13, 14, 15, 16 and 17+ years. Ages as at 25<sup>th</sup> September 2022 (end of the meet). Entries will be accepted from 7am on Saturday 3<sup>rd</sup> September 2022. Closing date for entries is the Saturday 17<sup>th</sup> September 2022 (midnight) or when the meet is full.
4. All events will be run on a heat declared winner (HDW) basis. The last heat in each event will be spearheaded. 50m (Long Course) entry times should be submitted. 25M (Short Course) conversion times may be used calculated with ASA Equivalent Performance Tables.
5. In the event, after the meet has closed there is space in each event, we reserve the right to fill with qualifying, scratched swimmers, either boy or girl.
6. Please note that Swim England Rankings may reject Meet results containing database errors. The errors are often in the accuracy of the entrant's name, the official club name and date of birth. As recommended by the Rankings Department, all entries will be validated using the online entry tools available at [www.swimmingresults.org](http://www.swimmingresults.org) It is therefore recommended that Clubs should use these tools to validate their entries prior to submission. Entries that are found to contain errors may be rejected.
7. All swimmers in the 400m events will need to sign in before the warm-up. 400m free events may be limited to a maximum of 5 heats each for girls/boys and 400 IM events limited to a maximum of 4 heats each for girls/boys. 400m free is open to 10+ age group. 400IM is open to 11+ age group.
8. All entries must be within the upper and lower qualifying times for the individual age. Entries to be accepted on a 'First come first served' basis, and some events and sessions may become fully subscribed sooner than others. *Please do not send payments until accepted entries have been confirmed.*

9. Please send entries with summary sheet to [openmeets@crawleysc.co.uk](mailto:openmeets@crawleysc.co.uk) and copy in [treasurer@crawleysc.co.uk](mailto:treasurer@crawleysc.co.uk)

**Once entries accepted, Payments should be made online to CRAWLEY SC  
A/C No 9872 8600,  
Sort Code 09-01-55  
Reference 'HARTLEY'**

10. Time Trials will be held only at the Event Managers discretion after meet has closed. Rejected Crawley swimmers may fill any empty lanes. There will be **NO** possibility for Time Trial on a day, as all entries must be proceeded prior to the meet.
11. Swimmers with NT will be considered only if they are already attending the meet and if there is a space in a lane. Also, swimmers with Slower or Faster times could be considered for additional swim only if they are already attending the meet ( prior arrangements only).
12. There will be medals give for those swimmers who have been placed 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> in each age group. Medals could be collected at desk.
13. Entry fees are £7 for 50s, 100s & 200s, £9 for 400m. **Entries will be via email on the Hy-tek software available to download free from the Hy-tek website. Entries not via Hytek will incur a £10 admin fee, per entry, payable with entry.** Poolside Passes ( coaches and TM's ) are £20 (£10 per day) which will entitle the holder to admission to all sessions and program (not food). **Passes must be displayed at all times, anyone not wearing the appropriate pass will be asked to leave.**
14. Electronic timing with touch pads at both ends will be in use.
15. Secondary sensory lights are available for athletes who are hard of hearing.
16. Backstroke ledges will be in use at this event for those who wish to use them.
17. An active online withdrawal system will operate for events. QR codes will be available poolside and on the desk. QR code needs to be scan to a smart phone, which links coach to a withdrawal sheet. This will be sent automatically to electronic team. Withdrawals must be made before the start of the session warm up or can be emailed in advance. More information will be sent to accepted clubs once entries are closed and processed. Withdrawals also can be sent to [openmeets@crawleysc.co.uk](mailto:openmeets@crawleysc.co.uk).
18. There will be no refunds for withdrawals after the closing other than withdrawals for medical reasons that are accompanied by the appropriate certification.
19. All meet participants and spectators must observe all safety & COVID precautions if still in place in operation at K2 Crawley Leisure Centre and follow the instructions of event and centre staff at all times.

20. All attendees of the event **MUST** follow all safety and COVID protocols set out within either the Event Manual or Officials Manual if/when restricted conditions will be still in place.
21. Swimmers must not go up to the balcony without first drying off and putting on footwear and clothing before leaving the poolside.
22. Swimmers must have outdoor shoes, jumper/coat/hoodie/long t-shirt/mask and **string bag** to keep their racing stuff together when leaving poolside and balcony. Swimmers must be covered up before exiting the changing rooms.
23. Competitors are advised not to leave their belongings unattended and to ensure that all valuables are placed in a locked locker (a returnable £1 coin). NB We will be restricting the size of bags taken poolside at this event. Only a small drawstring type bag will be permitted. Oversized bags will be removed and must be placed in lockers. Neither Crawley Swimming Club nor K2 Crawley Leisure Centre can accept responsibility for any property that may be lost or stolen. All phones and camera devices must stay inside bags and remain unused within the changing room area.
24. Spectators – subject of consideration closer to the date of the meet. Meet will be available on Meet Mobile. Heat sheets will be available to upload prior to meet.  
Spectator entry is £4 per session, £10 per day (children under 14y free) and all adult spectators are required to wear appropriate coloured wristbands for each session. Anyone **NOT** wearing his or her wristband may be refused re-entry. Programme will be available online only.
25. All visiting clubs must ensure that team managers and coaches are DBS checked and comply with the Swim England Child Protection Policy. Team Managers/Coaches will be allowed on poolside if wearing a pre-purchased pass. No pass, no admission poolside. Coaches and Team Managers must be club trained personnel and clubs are asked to maintain the recommended ratio of 1:10. Untrained parents without DBS checks are **NOT** allowed poolside. Coach passes are transferable, but not refundable. There are max 2 coaches per able to attend with team. Max number of TM's per team depends on number of swimmers ( example - 3 TM's for up to 30 swimmers) attending meet
26. It is requested that all mobile phones are switched off or to silent during the competition and that there is no flash photography at the start of each event.
27. Data protection with the submission of entries - Consent is deemed to have been given, as required of the data protection act, to the holding and distribution as necessary, of personal information on computer, to run the meet. The promoters reserve the right to close the meet when the scheduled events are full.