



## **Dorking Swimming Club**

*'Where Swimmers Come 1<sup>st</sup>'*

# **DORKING SC OPEN MEET (ASA 3SE171587) Sunday 5 November 2017**

### **Information Sheet and Rules of the Meet**

Closing Date: midnight 14<sup>th</sup> October 2017

#### **MEET LEVEL AFFILIATION**

Dorking Swimming Club is affiliated to ASA South East Region. The meet will be held under ASA Laws and FINA Swimming Rules and these Promoter's conditions. All clubs submitting entries are requested to assist in the running of the meet by supplying details of any licensed officials who are willing to help. A licence for Level 3 has been obtained.

All clubs submitting entries A licence for level 3

#### **VENUE**

The competition will be held at Dorking Sports Centre, Reigate Road, Dorking, RH4 1SW. The pool is 25m long with 6 lanes and anti-wave lane ropes. Electronic timing and display will be in operation. Pool depth is 1.8m at the starting end and 1.0m at the shallow end.

#### **AGE GROUPS**

Age Groups will be 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs and 16+yrs as at midnight on 5 November 2017. A swimmer may only enter events in his/her age group.

#### **SESSIONS**

##### **MORNING**

Doors Open	8.00 am
Warm Up	8.30 am to 9.15 am
Competition starts	9.30 am (Events 1-10)

**Swimmers must register by 8.15 am at the latest**

##### **AFTERNOON**

Warm up, swimmer registration and session start times to be confirmed once all entries have been received.

EVENT	SESSION 1	EVENT	SESSION 2
1	Girls 9 – 11 50m butterfly	11	Girls 12 – 16+ 100m butterfly
2	Boys 9 – 11 50m butterfly	12	Boys 12 – 16+ 100m butterfly
3	Girls 9 – 11 50m backstroke	13	Girls 12 – 16+ 100m backstroke
4	Boys 9 – 11 50m backstroke	14	Boys 12 – 16+ 100m backstroke
5	Girls 9 – 11 50m breaststroke	15	Girls 12 – 16+ 100m breaststroke
6	Boys 9 – 11 50m breaststroke	16	Boys 12 – 16+ 100m breaststroke
7	Girls 9 – 11 50m freestyle	17	Girls 12 – 16+ 100m freestyle
8	Boys 9 – 11 50m freestyle	18	Boys 12 – 16+ 100m freestyle
9	Girls 9 – 11 100m IM	19	Girls 12 – 16+ 200m IM
10	Boys 9 – 11 100m IM	20	Boys 12 – 16+ 200m IM

## ENTRIES

All swimmers must be registered with the ASA. Entries submitted without the appropriate ASA registration number will be rejected.

Entries will open at 10am on 30<sup>th</sup> September 2017. The closing date is **midnight 14<sup>th</sup> October 2017**. Entries will be accepted on a “**FIRST-COME, FIRST-SERVED**” basis, subject to capping the number of heats per event as decided by the organisers. Fees will only be refunded at the discretion of the Promoter.

Hy-tek will be used to manage the meet. Team entries should be sent electronically to [open@dorkingsc.com](mailto:open@dorkingsc.com) using Team Manager or Team Manager Lite.

Some individual entries will be considered and an application form is available on request from [open@dorkingsc.com](mailto:open@dorkingsc.com). Individual entries will incur an administration fee.

The Information Sheet, Rules of the Meet and instructions for electronic entries are posted on [www.dorkingsc.com](http://www.dorkingsc.com). The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.

**Please ensure that the electronic entry file, summary entry form, cheque and coach pass requests are received by the closing date of 14<sup>th</sup> October 2017. Late entries may be considered.**

Summary entry forms and cheques should be sent to:

Philippa Elwell  
Woodcroft  
Vann Lake Road  
Capel, Dorking  
Surrey, RH5 5JB

## ENTRY FEES

Swimmers: **£5.50** per event,

Individual entries **£6.00** per event.

Coach Passes: **£15.00** per day to include morning refreshments, lunch and official results.

Payments for entries and coaches passes will only be accepted on single cheques made payable to Dorking Swimming Club. Personal cheques are only accepted for single entries. Alternatively payment can be made by electronic transfer to Dorking Swimming Club, HSBC, 40-19-22, 21416669.

No refunds will be given after entries have been submitted.

Adult Spectators: **£5.00** per session or **£8.00** for the day

## **EVENTS**

All events will be swum on the basis of heat declared winners. It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event. All competitors must report to the registration desk before the stated time for each session to register for each event. Failure to sign in by the stated time may mean they are unable to swim.

## **AWARDS**

Awards will be made on a heat declared basis for the first to sixth positions in each age group. Presentations will not be made. Awards should be collected from the medals table.

The points will be awarded to the top six placed swimmers in each event by age group as follows:

1<sup>st</sup> – 6 points, 2<sup>nd</sup> – 5 points, 3<sup>rd</sup> – 4 points, 4<sup>th</sup> – 3 points, 5<sup>th</sup> – 2 points, 6<sup>th</sup> – 1 point.

A “Top Club” shield will be awarded to the visiting club with the most aggregated points.

## **STARTS**

Coaches and clubs must be responsible for ensuring that all of their swimmers are competent to perform a shallow racing dive to the standards of the ASA competitive starts award. In the event of a competitor overbalancing they should continue with a safe shallow racing dive and not fall into the water. Competitors may start in the water but must advise the referee prior to the start of their heat. Over the top starts may be operated at the discretion of the Referee.

## **WARM UP/SWIM DOWN FACILITIES**

All swimmers must be supervised by coaches during the warm ups. No diving is allowed except from the deep end blocks after sprint lanes have been announced. Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Swimmers should swim in the direction indicated by the lane direction cards. Any instructions given by pool lifeguards or others in authority must be obeyed immediately. There are no swim down facilities. The junior pool is closed throughout the day and must not be used at all.

## **TIME TRIALS**

On the day any empty lanes after registration may be used for time trialists by Dorking SC swimmers, cost per swim £6.00. If there are still empty lanes these may be filled by swimmers from other clubs at a cost of £6.00 per swim. All swims are at the discretion of the promoter who may refuse entries without giving a reason. No awards will be made to time trialists, who may be seeded in the slowest heat.

## **SAFETY**

Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around the Sports Centre, to ensure their own safety and that of others. Anyone observing anything they consider to be a safety hazard must report it to one of the Sports Centre management or the Meet Organiser. Team managers/coaches are responsible for the safety of their swimmers at all times. Swimmers must not leave poolside unless they are wearing clothes and shoes, having dried themselves. Swimmers must not climb out over the end boards but must exit the pool at the sides.

## **DATA PROTECTION**

Swim meet entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the Meet.

## **BEHAVIOUR**

Dorking Swimming Club and Dorking Sports Centre Management reserve the right to remove any person from the pool area whose behaviour is either against the pool rules or the efficient and safe running of the Meet.

## **SECURITY**

Competitors and spectators are advised not to leave their belongings unattended and to ensure that valuables are placed in a locked locker or kept with someone for safekeeping. Lockers are available and take a £1 coin which is returnable. Neither Dorking Swimming Club nor Dorking Sports Centre Management can accept any responsibility for property lost or stolen.

## **PHOTOGRAPHY**

It is requested that all mobile phones are switched off or to silent mode during the competition and that there is no flash photography at the start of each race.

## **GENERAL INFORMATION**

No person will be allowed on to the poolside without a pass, except swimmers and officials. No outdoor shoes may be worn on poolside.

We will be restricting the size of bags taken poolside. Only a small drawstring type bag will be permitted. Oversized bags will be removed and must be placed in lockers.

Swimmers must not go into the spectator area without first drying off and putting on footwear and clothing.

Snacks, drinks etc will be available in the Sport Centre's cafe throughout the Meet.

Ample free parking for cars and coaches is provided adjacent to the Sports Centre and opposite in the Mole Valley District Council's car park.

## QUALIFYING TIMES:

The meet operates upper qualifying times. Swimmers with submitted times faster than the upper limits will be excluded from the competition (fees will not be refunded). There are no lower qualifying times but all entries must be submitted with an entry time. Entries with no time will be rejected (fees will not be refunded).

Short Course entry times should be submitted.

Improved times will not be accepted after the entries have closed and been accepted.

Any swimmer who gains a time above the Upper Limit after their entry has been submitted will not be required to withdraw from that swim.

### Upper limits

#### BOYS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back	100m IM	200m IM
9	38.00		52.00		45.00		44.00		1.32.00	
10	33.00		47.00		40.00		40.00		1.28.00	
11	31.00		44.00		37.00		37.00		1.22.00	
12		1.05.00		1.28.00		1.16.00		1.15.00		2.44.00
13		1.01.00		1.21.00		1.12.00		1.09.00		2.34.00
14		58.00		1.17.00		1.07.00		1.07.00		2.28.00
15		57.00		1.15.00		1.05.00		1.05.00		2.25.00
16+		55.00		1.13.00		1.03.00		1.02.00		2.23.00

#### GIRLS

Age	50m free	100m free	50m breast	100m breast	50m fly	100m fly	50m back	100m back	100m IM	200m IM
9	36.00		50.00		44.00		43.00		1.31.00	
10	33.00		46.00		39.00		40.00		1.28.00	
11	30.00		44.00		36.00		36.00		1.21.00	
12		1.06.00		1.27.00		1.17.00		1.15.00		2.43.00
13		1.03.00		1.23.00		1.13.00		1.11.00		2.36.00
14		1.02.00		1.20.00		1.11.00		1.08.00		2.32.00
15		1.01.00		1.19.00		1.10.00		1.07.00		2.30.00
16+		1.00.00		1.18.00		1.08.00		1.06.00		2.29.00

Any eventuality, situation or dispute not covered in the above conditions shall be determined by the discretion of the Promoter.

**Promoter:**

**PMC Morgan**

[chair@dorkingsc.com](mailto:chair@dorkingsc.com)

**Dorking Swimming Club**

# ***Dorking Swimming Club***

## **DORKING SC OPEN MEET**

**(ASA Licence 3SE171587)**

**Sunday 5 November 2017**

### **SUMMARY ENTRY FORM**

NAME OF CLUB:	.
CONTACT NAME:	..
TEL NO:	.. EMAIL
TOTAL NUMBER OF BOYS ENTRIES	. @ £5.50 EACH .. £
TOTAL NUMBER OF GIRLS ENTRIES	.. @ £5.50 EACH .. £
TOTAL NUMBER OF COACHES PASSES	..@ £15.00 EACH .. £
<b>CHEQUE MADE PAYABLE TO: Dorking Swimming Club</b>	
<b>OFFICIALS</b>	
Name, ASA number and level of qualification	
Name, ASA number and level of qualification	

Please return this form along with a summary printout of entries by 14<sup>th</sup> October 2017 to:-

**DSC Open  
Philippa Elwell  
Woodcroft  
Vann Lake Road  
Capel, Dorking  
Surrey, RH5 5JB**