SHIVERERS SWIMMING CLUB
Fun, friendly and fast since 1920.

DIRECTOR OF COACHING

Job Description

Main Duties:

- Plan and deliver coaching sessions appropriate to the ability of the participants including preparing an annual competition calendar for all competing squads based around the principles of athlete development.
- To mentor the teaching and coaching team and guide all support staff in accordance with the Club's ethos and goals.
- Monitoring swimmer progress and coordinate swimmer movements between squads in conjunction with other squad coaches.
- Agree goals and targets for each swimmer in the Performance Squad, reviewing these each cycle to ensure the swimmers understand what they need to do to achieve their goals and ensure these goals are communicated to the swimmers and parents.
- Attending swim competitions, league meets and arrange appropriate coach attendance for all other competitions.
- Organise and attend monthly staff meetings and provide regular and appropriate information including; training and athlete reviews, project updates and feedback.
- Stay up to date with the latest developments, insights and recommendations from Swim England, South East Region and Sussex ASA to ensure that the coaching delivered is based on current best practice with regards to technique, swim cycles and overall training programmes. Attending relevant courses, seminars and clinics to ensure excellent understanding and interpretation.
- Work closely with the Committee to ensure clear and timely communication across the Club to parents and swimmers and complete all administration associated with being Director of Coaching. Attend Committee meetings as scheduled.
- Plan and agree with the Coaching team and Gala Secretary which open meets and galas the squads will attend each cycle to ensure appropriate attendance at LC and SC meets from Level 1 to 3 to facilitate qualification into County, Regional and National competition, ensuring this is done in sufficient time to gain entry to each event
- Abide by all policies and codes required by the Club and Swim England.
- Ensure that all coach qualifications are renewed and up to date as and when required and a commitment to continual professional development.
- To follow and promote the Swim England Child Protection Policy and equality procedure.

Qualifications:

- Appropriate coaching qualification (minimum ASA/UKCC Level 2, working towards Level 3) and proven coaching experience.
- Provide evidence of relevant continuing professional development both formal and informal.
- Full valid UK driving licence and transport as attendance is required at training and competitions.
- Disclosure and Barring Service (DBS) clearance and safeguarding.

Skills Required:

- Willingness to engage with County, Regional or National coach development programmes.
- Adaptable to work both in a team environment and also alone.
- Excellent communication and organisational skills to work effectively to build strong relationships with swimmers, parents, coaches and the Club Committee.
- A high level of technical knowledge, understanding and implementing long term athlete development.
- The ability to think flexibly and generate new ideas.
- Have good administrative, time management and planning skills and be computer literate.

Personal Attributes:

- Ambitious, self-motivated, driven and enthusiastic about the development of swimmers to achieve their full potential.
- Flexible and adaptable to working hours.
- A "can do" approach to your work which may include additional hours to ensure the job is done to the best of your ability.
- Reliable and approachable at all times.
- Team player.

The role offers a competitive salary dependent upon qualification and experience.

Closing date for Applications is Saturday 11th August 2018 with initial interviews taking place the first week in September.

Please send your CV with a covering letter outlining your interest and suitability for the role to Paul Kendrick, Chairman:
chairman@shiverers.co.uk