



# Stevenage Swimming Club

## 1<sup>st</sup> Masters Open Meet 2022

Held under Swim England Laws and Technical Rules of Racing

**Saturday 17<sup>th</sup> September 2022**

Stevenage Swimming Centre (St Georges Way, Stevenage, Hertfordshire, SG1 1XY)

### PROGRAMME OF EVENTS

SESSION 1		SESSION 2	
Warm up 1:45pm; Start 2:30pm		Warm up no earlier than 4:30pm	
1	Mixed 200m Individual Medley	9	Mixed 200m Freestyle
2	Ladies 50m Backstroke	10	Mens 50m Backstroke
3	Mixed 100m Breaststroke	11	Mixed 100m Butterfly
4	Mens 50m Butterfly	12	Ladies 50m Breaststroke
5	Mixed 100m Freestyle	13	Mens 50m Breaststroke
6	Ladies 50m Butterfly	14	Mixed 100m Individual Medley
7	Mixed 100m Backstroke	15	Ladies 50m Freestyle
8	Mens 50m Freestyle	16	Mixed 4 x 50m Medley Relay



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### Meet Information

#### Pool

- 6 lane 25M level deck pool
- Anti-Turbulence Lane ropes
- Electronic timing

#### Event

- Age groups as; 18-24 (Senior age group), 25-29, and thereafter 5 year age bands, as high as required.
- Age as at 31<sup>st</sup> December 2022, with a minimum age of 18 on the day of the meet.
- Awards will be made to the top 3 swimmers in each event, for each age group and gender. All results will be decided on a heat declared basis. The Promoter's decision will be final.
- Entry fee is £6.00 per event. Closing date for entries is no later than **Saturday 3<sup>rd</sup> September 2022** or when the meet is full.
- Entries will be accepted on a first come first served basis, with the Promoter reserving the right to limit entries.

#### Relay Event

- Relay ages are 72-159, 160-239, 240+. Swimmers participating in relay events must be eligible to enter individual events.
- Relay ages are the combined age of team members. The minimum age for an individual swimmer in any age group is 18.
- Mixed event must include 2 male and 2 female swimmers.
- Entry fee is £12.00, and may be made on the day of the event. Payment by card will be available.
- Relay declaration forms must include Swim England registration numbers (or equivalent) for anyone not participating in an individual event. Relay declaration forms must be submitted no later than 20 minutes before the start of the session.

#### The Meet

- By entering this event you confirm that the entered particulars are correct and that you are an eligible competitor in accordance with the regulations of Swim England and will abide by the conditions laid down by the promoter for this competition. You certify that to the best of your knowledge you are physically fit and able to take part in Masters training sessions and competitive events, and have not been advised otherwise by a Medical Adviser.
- Spectator admission will be £5 per person (U16 / OAPs free). Programmes will be online only.
- Vending machines are available on site for refreshments.
- Hot drinks or glass containers of any kind are not permitted on poolside.
- Parking is limited and you will not be able to park on the grass verge outside the complex; alternative parking is within 5 minutes walk of the swimming centre.



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### Conditions

1. The Promoter; Andrew Chapman, Club Chair, Stevenage Swimming Club
2. The competition will be held under Swim England Laws and Regulations and Swim England Technical Rules of racing.
3. Competitors must comply with the Conditions set out below.
4. Swimmers must be "Swim Compete" Swim England Registered members, in order to take part.
5. There are no upper or lower qualifying times.
6. This competition is open to swimmers of all abilities. Para-Swimmers are invited to swim and should provide their classification. Ages shall be taken as at 31<sup>st</sup> December 2022, with a minimum age of 18 on the day of the event.
7. The pool length is 25 metres, 6 lanes with anti-turbulence ropes. The depth at the start end is 3.80m and the depth at the turn end is 1.20m.
8. AOE timing equipment will be used and a secondary strobe will be available.
9. The Promoter reserves the right to reject entries if events are over-subscribed based on a first come first served basis. The date and time of entry for an individual will be when their entry form is received electronically by the Promoter at [galaentries@stevenageswimclub.org.uk](mailto:galaentries@stevenageswimclub.org.uk). Postal entries, and entries by hand, will not be accepted. Rejections will be on an event and session basis to ensure that each session does not over run its allotted time.
10. For individual events, entry fees are to be paid via BACS or "Faster Payment" bank transfer only. Payment by cash or cheque will not be accepted.
11. For the relay event, payment may be made prior to the event via BACS or "Faster Payment", or on the day via card payment.
12. The Promoter also reserves the right to accept entries after the closing date in order to ensure the meet is full. These will be accepted on a first come first served basis and only where there is room in the relevant event.
13. Competitors will be listed on the programme in graduated time order, slowest first. Swimmers who do not submit an entry time for an event will be accepted but will be seeded slowest in the heats of the event. Heats will be "spear-headed". The Promoter reserves the right to modify the seeding arrangements should conditions demand.
14. There will be no marshalling of swimmers. Swimmers are expected to be ready to swim, in their correct lane, at the time of their heat. Heat sheets will be distributed for reference and displayed around the pool.
15. All events will be decided on a timed finals basis.
16. Warm up will be by way of 1 x 40 minute session.
17. Only competing swimmers, officials, volunteers and coaches will be allowed on poolside.
18. Only under exceptional circumstances, and only with the permission of the Referee, will a swimmer be allowed to swim out of the pre-determined order.
19. Awards will be given to the top three swimmers in each age band and gender, for all individual events.
20. Results will be available on the club's website & Swim England Masters website. All results will be posted



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up to Swim England for entry to the Decathlon.

21. Swimmers must wear suitable clothing and footwear on poolside. Swimmers wearing wet clothing are NOT allowed in the spectator seating area.
22. In the event of a false start swimmers must perform a safe, shallow entry dive and NOT fall into the water.
23. The referee reserves the right, in the interest of time, to operate 'Over the Top Starts' if required.
24. Clubs entering groups of swimmers may do so using Hytek Team Manager or Team Manager Lite. Please email [galaentries@stevenageswimclub.org.uk](mailto:galaentries@stevenageswimclub.org.uk) with your entry file together with a completed summary sheet and confirmation of payment.
25. Individual participants should submit their entries via the online form here <https://forms.office.com/r/1MzNsyjGEJ>, or using the Individual Entry form attached. Completed entry forms should be sent, via email, to [galaentries@stevenageswimclub.org.uk](mailto:galaentries@stevenageswimclub.org.uk). Entries received by post or by hand will not be accepted.
26. Any withdrawals should be reported via email to [galaentries@stevenageswimclub.org.uk](mailto:galaentries@stevenageswimclub.org.uk) prior to the event, and in any case, no later than the advertised session warm-up time.
27. Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to SwimEngland Laws, Regulations and the Swim England Technical Rules of Racing
28. The promoter reserves the right to refuse entry to any person.
29. The promoter cannot accept liability for any loss or damage to property.
30. The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure that consent has been obtained.
31. Anyone attending the gala wishing to use camera, video or digital image capturing devices (including mobile phones and tablet devices) may do so without the need to register their details with the meet organiser.
32. Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media.
33. Photography in the changing rooms is forbidden.



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### Individual Entry Form

Name					
Address					
Town		County		Post Code	
Tel No		Date of Birth			
SE member no.		Club			
Email Address				MALE / FEMALE (delete as appropriate)	
Para Swimming Classification					

SESSION 1			SESSION 2		
Event No.	Event Name	Entry Time	Event No.	Event Name	Entry Time
1	Mixed 200m Individual Medley		9	Mixed 200m Freestyle	
2	Ladies 50m Backstroke		10	Mens 50m Backstroke	
3	Mixed 100m Breaststroke		11	Mixed 100m Butterfly	
4	Mens 50m Butterfly		12	Ladies 50m Breaststroke	
5	Mixed 100m Freestyle		13	Mens 50m Breaststroke	
6	Ladies 50m Butterfly		14	Mixed 100m Individual Medley	
7	Mixed 100m Backstroke		15	Ladies 50m Freestyle	
8	Mens 50m Freestyle				
Total no. of Entries			@ £6.00	Total Cost	

Online Entry Form here <https://forms.office.com/r/1MzNsyjGEJ>

#### Payments to be made by BACS to the following account:

Stevenage Swimming Club

Sort Code: 20-41-12

Account No: 40594601

Payment reference to be in the form: **Name** (e.g. J Smith) **2022Masters**



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### Relay Team Entry Form

Mixed 4 x 50m Medley Relay			
<b>Swimmer 1</b>			
Name		Gender	MALE / FEMALE *
SE member no.		Date of Birth	
<b>Swimmer 2</b>			
Name		Gender	MALE / FEMALE *
SE member no.		Date of Birth	
<b>Swimmer 3</b>			
Name		Gender	MALE / FEMALE *
SE member no.		Date of Birth	
<b>Swimmer 4</b>			
Name		Gender	MALE / FEMALE *
SE member no.		Date of Birth	
<b>Team Entry Time</b>			
Contact Email Address			* Delete as appropriate

**2 Male & 2 Female required to enter.**

**Entry fee payment of £12.00 to be paid on the day by card payment, or by BACS to the following account:**

Stevenage Swimming Club

Sort Code: 20-41-12

Account No: 40594601

Payment reference to be in the form: **[Club 4 Letter SE Code]** (e.g. STET) **2022MastersRelay**