

POOLE SWIMMING CLUB

Preparing Swimmers, Creating Winners
Founded 1931



ASA Late Collection of Children Policy

Occasionally, parents may be delayed or unable to collect their child from training or after an event on time.

Parents should:

1. Inform your child's coach/teacher of the delay, if possible, or inform another parent to pass on to the coach.
2. Arrange alternative collection of your child.
3. Give consent if another parent is to transport your child home.
4. If your child is over 16, parental consent must be given to the coach allowing them to wait alone for collection or take themselves home.

Persistent failure to collect a young person on time

If a parent/carer fails to collect their child or young person on several occasions, with no contact from them or reasonable explanation for the delay, the welfare team will arrange to meet with them and discuss the matter.

If over the next few weeks there is no change, the welfare officer should either contact the ASA Child Safeguarding Team, Children Service's or MASH team for further advice.

Poole Swimming Club should:

1. Never leave a child or young person under 16 alone.
2. Attempt to contact the parent/carer from the information on Team Unify.
3. Attempt to contact the emergency contact or nominated person.
4. If there is no reply from the parent, emergency contact or nominated person, ask the child if there is another family member who may be contacted.

5. Wait with the young person at the organisation with at least one other responsible adult, e.g. an official, coach, teacher, volunteer, or parent.
6. If PSC are unable to reach someone, contact the local police to enquire about the best course of action.
7. Remind parents/carers of the policy relating to late collection.

Poole Swimming Club should avoid:

1. Taking the child home or to another location.
2. Asking the child to wait in a vehicle.
3. Waiting with the child at the organisation on your own.
4. Sending the child home with another person without permission.

Parents who persistently fail to collect a child on time or who have not arrived after a reasonable period of time, Poole Swimming Club consider this to be 15 minutes after the end of the session, and have given no prior notice or informed the organisation that they are delayed, may be failing in their duty of care to their child.

Poole Swimming Club should use the emergency numbers they have for the child to try to arrange for a nominated person to collect them. If the nominated person(s) is unavailable to collect the child, and the parent has still not contacted PSC after a reasonable period of time, PSC should consult the police or Children's Services/MASH for advice on action to take.

If a parent arrives to collect a child and PSC are concerned at their ability to take appropriate care of the child (i.e. they are considered to be under the influence of alcohol or drugs to the level where they are unfit to drive, and/or take care of their child) the organisation should gain advice from the police or Children's Services.

This policy has been written using guidelines in Wavepower2016-19