**Location: Zoom Date: 18th February 2021**

**Present**: Emma May, Jon Wills, Donna Hussey, Emma Dodd, Sarah Taylor, Matt Chubb Stuart (Welfare)

**Apologies:** Fiona (Welfare) & Alison

**Agenda items:**

1. Welcome, Updates & News – Sarah Taylor
2. Networking Opportunity – Sarah Taylor/Jon Wills
3. Treasurer Update – Matt Chubb
4. Welfare Update – Stuart/Fiona
5. Head Coach Update – Jon Wills
6. LTS Update – Emma Dodd
7. AOB

**Actions from previous meetings**

1. **Recruitment of a new member who can take over the Hosting Role**
2. **Email to be sent to all swimmers with links for mental health/welfare**
3. **Cupboard keys!!**

**Key Discussion Points from 18.02.21**

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| **Ref** | **Key Discussions** |
| **1.** | Sarah opened the meeting by welcoming everyone and thanking them for their attendance. There were no new updates to bring to this meeting. |
| **2.** | Sarah circulated an email on 11.02.21 that provided all committee members with an update and information on the opportunity to Network with Bristol North. Some of the benefits mentioned from joining a Network were:* Race Tactics
* Skills Analysis
* Coach Network
* Joint sessions/Events
* Additional sessions

Bristol North have had a change of committee. They approached us as they felt that Soundwell were a good match to their club as we fit with Ethos size and areaThey train at Filton, Badminton school, Yate.We need to check on the constitution as to whether this needs to be circulated with parents before a decision is made.If only a committee decision, then a vote to join the network has been met. Sarah Taylor will check the details and circulate in due course. |
| **3.** | Matt shared a Report/Forecast for the committee to view via Zoom* The ASA total will be just over £5k – this is down from last year when we paid £6.5k Matt will finalise with Alison before making payment but we will possibly lapse Stage 1 swimmers.
* All accounts now display figures including all crowd funding
* January lots of refunds were requested – Matt processed £940 in refunds
* Feb 2021 – 21 Children have opted out of zoom land training sessions so are currently not paying anything.
* We need to look at parents that have opted out but children are currently attending sessions
* Kingswood have revised their 2021 prices – there is a 5% increase for pool & lifeguard time
* FORECAST: Our reserves will dwindle out by DEC 2021. If there are no competitions to be held in 2021, we would need some funding around June/July time
* Jon Advises that there would be no August pool fees unless we needed to swim in August
* Emma suggests that maybe a business sponsor raffle could help moving forward, but we could not run this at the moment due to current circumstances.
* Sarah advises that 2021 grants are starting to be released. We can apply for grants on the grounds of keeping fit/mental health and sustainability. Sarah will continue to look into grants with Emma
* March: we are unlikely to be back in the pool. Await March announcement before making any changes to direct debit/payments. Land training will continue as it is if we do not go back into the pool.
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| **4.** | There are no updates or concerns from Stuart.* Do we need any policies in place when working with Bristol North?
* Stuart can liaise with Bristol North welfare where necessary
* A discussion around circulating information to those swimmers not currently taking part. Something from swim England around mental health/healthy lifestyle could be used? Contacting children not taking part would need to go through parents contact information.
* Cameras that are turned off during zoom land training sessions - these should be switched on
* Sarah & Stuart will liaise and word an email to be circulated
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| **5.** | Jon gave an update on the current squad:* Sessions are going well. In the older group 18-20 attending, In the younger group the attendance has improved.
* National Level X – we had 5 medals. Jon awaiting photos of the swimmers with their medals so that this can be circulated to the club
* Jon would like to complete a open water qualification, nobody within the club currently holds this qualification. This will give us some more opportunities for open water training & also competitions. The cost is £199 Theory £200 Practical.
* Sarah advised there is a grant available to pay for training, this reopens on 1st March 2021
* Agreement between the committee that Jon will book a place at the training course
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| **6.** | Emma LTS swim update* Emma updated Alison with all swimmers on role for LTS
* Emma will send a update to all LTS parents after Monday 8th announcement
* Invite stage 7 to land training
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| **7.** | AOB |

**Date and location of next meeting: Thursday 18th March 2021 via zoom**