**Location: Zoom Date: 18th March 2021**

**Present**: Emma May, Jon Wills, Donna Hussey, Emma Dodd, Sarah Taylor, Matt Chubb Stuart (Welfare) Fiona

**Apologies:** Alison

**Agenda items:**

1. Welcome, Updates & News – Sarah Taylor
2. Treasurer Update – Matt Chubb
3. Welfare Update – Stuart/Fiona
4. Head Coach Update – Jon Wills
5. LTS Update – Emma Dodd
6. AOB

**Actions from previous meetings**

1. **Recruitment of a new member who can take over the Hosting Role**
2. **Camp**
3. **Cupboard keys!!**

**Key Discussion Points from 18.03.21**

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| **Ref** | **Key Discussions** |
| **1.** | Sarah opened the meeting by welcoming everyone and thanking them for their attendance.   * There have been a county meeting and a south west forum this month – both have been attended by Sarah Taylor and Emma Dodd * The main points that Sarah noted from South West forum:  1. They discussed complaints procedures which was helpful & also the roles of the chair 2. The general feedback was that there had been a 30-50% drop off of swimmers during lockdown 3. Clubs are experiencing a significant lack of pool time 4. Many clubs are still unsure if their pools will reopen 5. Most clubs have lost all of their LTS  * The main points that Sarah raised from the County meeting:  1. 3 counties meet is not going ahead 2. Huge call to fill vacant positions 3. Massive lack of uncertainty around the future of competitions 4. There is a possibility that July could be a date for a county event 5. A push for running long course at Hengrove 6. ANT swimming 1:1 and small group sessions. Formed a swimming club, there is no swim structure, no Fees, swim in Bristol but affiliate to somerset – This could have a possible impact on local clubs. They have a swim mark accreditation. This has not had an impact on us as a club yet.  * Return to training  1. Kingswood/Winterbourne/Bath are all to return to opening 12/04/21 as long as government guidelines allow 2. All our pool time has been allocated including winterbourne (Tuesdays) until the end of the summer term 3. Emma Dodd has reviewed all the relevant paperwork to allow us to return and has updated where required 4. All our paperwork has been sent to Bath to review 5. All parents/swimmers will be asked to read & complete/sign again as we did after the last lockdown  * Grant application has gone in to cover the cost of Jon’s training course. The course is £400 – if the grant is accepted we will receive £500 |
| **2.** | Matt shared a Report/Forecast for the committee to view via Zoom   * The club paid their ASA fees Feb 2021 totalling £5.5k * Bath Invoice paid * No money was received this month due to credits on accounts * Donna has assisted Matt with some forecasting – If we do nothing and continue as things stand there will be a pinch on the account in July – but we should be ok until November. Matt/Donna forecast that if Winterbourne stops that will save a small amount of money. No pool time in August but payment from swimmers will still be received as we pay over 12 months. * If we could fill LTS & Club this would make a big difference to the forecast * Returning to 8/lane this would help with costings * We need to do an advertising push April 2021 to recruit swimmers and maximise our currently availability * Priority to see who is returning, reshuffle groups if required and maximise pool time as much as possible * LTS Fees for April will be £15/swimmer * Squads C/D are approx. 6 swimmers short – pathway from LTS to D squad to maximise our pool availability for this * Use sprint pool time as a pathway session to maximise this pool time * Emma/Sarah advised there is a return to sport grant that they are looking into that may help with a bit of funding * Summer Fundraisers as a possibility to increase funds * Inevitably if we are unable to receive funds through grants and sponsorship then we may need to look at alternative options to keep the club afloat past Autumn 2021. |
| **3.** | There are currently no welfare concerns or matters that need discussing |
|  | Jon gave an update on the current squad:   * Zoom Land Training until 28.03.2021. * From 29.03.2021 – 01.04.2021 Winterbourne fields for 1 week * Easter holidays 02.04.2021 – 11.04.2021 Land training will be split into 3 sessions unless anything changes with government guidelines * Our governing body currently allow 15 per group for outdoor exercise but there is no official government guidance for this * Land training sessions are important to minimise risk of injury when we return to the pool * Full fees will be required for all swimmers in April to cover the cost of these sessions * Bristol North and Seagulls charged 50% of fess throughout lockdown to be able to keep afloat – we have not charged anything except for land training during this time * Jon is hoping to circulate lots of positivity around getting swimmers back to training and back in the pool – Hoping to build excitement around returning/socialising * National Level X round 2 coming up * Junior Arena League will be a virtual event for 13 years and under * Maybe need to get some save the dates in the diary for future competitions |
| **6.** | Emma LTS swim update   * Emma will email and update all parents with their session/teacher and required paperwork needed to return to the pool * Friday night a possibility for pathway sessions |
| **7.** | AOB   * Camp – Awaiting clarification * 4 year old/stage 1 sessions – currently no pool time availability except Friday night but wee have no teachers * Level 1 practical courses are proving difficult to complete at this time |

**Date and location of next meeting: Thursday 22nd April 2021 via zoom**