

Tavistock Swimming Club AGM

Sunday 23rd June 2019, 5.30pm

Meadowlands Pool, PL19 8SP

Present

Paul Johnson (chairman), Karen Ball, Sue Dunstan, Nikki Eddings, Caroline Furze (secretary), Dave Garrett, Sean Hamilton, Sam Lake (vice-chairman), James Lake (part), Lindi McKechnie, Claire Palmer, Paul Pearse, Sarah Rice, Katrina Shipp, Hazel Walker, Emma Webber.

Apologies

Chris Anderson, Emily France, Lisa France, Peter France, Christine James, Lewis James, Sandra Kinnest, Shelia Radgick, Esther Rookes, Trevor Rookes.

Minutes of 2018 AGM.

1. The minutes of the AGM on 3rd June 2018 were approved as correct.
Proposed – Paul Johnson, Seconded – Sue Dunstan.

Chairman's report

2. The Chairman referred the meeting to the annual trustee report which had been submitted to the Charity Commission. He further reported as follows.
 - (1) Membership of the club was about the same as this time last year, having recovered after a slight fall during the year.
 - (2) In general, it had been a successful year, especially in the pool. 17 swimmers had qualified for the regional events, as compared to nine last year; the number qualifying at county level had also increased. One swimmer had qualified for the English National Championships.
 - (3) James Lake, the head coach, had been shortlisted for the Coach of the Year award in the Devon Sports Awards; the winner would be announced at a dinner on July 11th.
 - (4) Nathaniel Rookes, an assistant coach, had left to become head coach of Dinnaton Swimming Club. In addition to the several club members who already helped the club by coaching (Izzy Teague, Amber Francis and Ieuan Noakes), we were bringing on board Hannah Ball, Jack Hutchin and Amy Warnett. One of our objectives for the year was to invest in those coaches by increasing their skills and qualifications.
 - (5) The club had invested significant sums in equipment during the year (see the Treasurer's report). It had also funded James Lake to attain a Level 2 Gym Coaching qualification. To help with administration, it had purchased a year's

licence of specialised software for swimming clubs, TeamUnify.

- (6) In addition to developing the coaches, a major aim for the forthcoming year was to increase the number of volunteers.

Treasurer's report

3. Trevor Rookes had sent his apologies but had circulated the accounts, which had been examined and passed by the Independent Examiner. His report was read by Katrina Shipp.
 - (1) The club remained in a strong and sustainable financial position, with good cash reserves and core income streams that broadly matched the core outgoings.
 - (2) At the start of the year, the committee had agreed to invest some of the cash reserves into equipment and training, thereby budgeting for a deficit.
 - (3) Over £10,000 had been invested in equipment in the year, including starting blocks, back-stroke wedges, a starter and timing system and gym equipment.
 - (4) Almost £1,000 had been invested in volunteer and coach training.
 - (5) For historical reasons, since becoming a charity we had gradually been catching-up with gift-aid tax-rebate claims. This year we submitted two years of claims rather than the expected one, enabling us to catch-up fully and providing a tax rebate of £6,412.
 - (6) The higher than budgeted tax rebate and other factors meant we had bettered our budget by just over £5,000, resulting in a deficit of just over £2,000 and leaving a total of over £25,000 as cash reserves.

Independent examiner

4. It was confirmed that the independent Matt Mateuszguzk remained in office. The meeting expressed their gratitude for his help.

Election/ re-election of committee members

5. Under the constitution, at least one-third of the committee members retire each year, including all who have been in office for three years. Retiring committee members are eligible for re-election. There were eleven committee members, so four needed to retire.
 - (1) The following committee members retired and did not stand for re-election:-
 - (a) Esther Rookes.
 - (b) Trevor Rookes.
 - (c) Sandra Kinnest.
 - (2) Sam Lake retired (having been three years in office) and stood for re-election. Proposed – Caroline Furze. Seconded – Paul Pearse. Elected unanimously.

6. Katrina Shipp had been co-opted on to the committee at the committee meeting on 11th April 2019. She stood for election and was elected unanimously.
Proposed – Caroline Furze. Seconded – Paul Pearse.
7. Dawn Gatum was elected as an additional committee member.
Proposed – Caroline Furze. Seconded – Sarah Rice. Elected unanimously.
8. Sean Hamilton was elected as an additional committee member.
Proposed - Sue Dunstan. Seconded – Paul Johnson. Elected unanimously.
9. Katrina Shipp, who had been shadowing the outgoing treasurer Trevor Rookes since being co-opted on to the committee in April, was elected unanimously as the new treasurer. Proposed – Caroline Furze. Seconded – Paul Pearse.
10. The other executive officers (Paul Johnson – Chairman, Caroline Furze – Secretary) remained in post and did not need re-election.
11. Thanks were expressed to the committee members who were retiring for their many years of invaluable service.

AOB

12. Sue Dunstan congratulated everyone on a very successful year. She praised, in particular, James Lake for reaching the finals of Coach of the Year; Paul Johnson for a great first year as chairman; and the hard work and enthusiasm of both the committee and the other parents. A huge amount of work went on behind the scenes organising things. Some of that was done by James, some by the committee and some by other volunteers. ALL were essential for the club to run.

Next meeting

13. A short committee meeting was held immediately after the AGM. The next full committee meeting was scheduled for Thurs 27th June 2019.

The meeting closed at 6pm