

Pool Duty Roster



Swim Ireland's Child Protection policy stipulates that for all training sessions there must be a parent or guardian present.

A pool duty roster is distributed by email every 2-3 months with text reminders being sent shortly before your allocated duty. A copy of the roster can also be found on the club noticeboard.

Your responsibilities when on duty are as follows:

- Sign in on the relevant diary page and let the coaches know that you are on duty. There are 2 Pool Roster diaries (1A/1B Squad, 2nd/3rd Squad) which can be found on the pool deck.
- Remain in view of the pool. Be aware of swimmers leaving the pool and that they return to the pool. At the end of a training session, ensure that you stay at the poolside until all swimmers have exited the pool area.
- In the case where Coaches need to consult with swimmers on 1:1 basis, it is policy and best practice that the discussion is conducted in open view.
- Take note of any problems/incidents that occur. Incident report forms can be found at the back of the diaries. The incident report form should be placed in the club post box and you should notify the Secretary by text/email/phone call (contact details on Incident Form). Club procedures will then be followed.
- If necessary, refer child-related issues to the Club's Children's Officers directly (details on Club Notice Board in porch or on website).
- In the case of emergencies, the parent supervisor can respond by being an extra adult to supervise swimmers and/or support the coach.
- Where the parent of a swimmer needs to be contacted, please get the list of emergency contact details from the coach on duty.
- If you are unable to attend at your allocated time, it is your responsibility to contact someone else on your roster to take your place. **If no adult is present it may be necessary for the session to be cancelled. These measures are in place to protect our children and their coaches. Non adherence to poolside rostering is a breach of the terms of membership.**



No adult should ever be in a position where they are on their own with children. In the case of changing rooms you need 2 people of the appropriate gender to enter even in the case of public changing rooms. For this same reason we ask that parents or guardian's do not enter the changing rooms to assist their children. Where a member requires assistance on a regular basis supervision in pairs must be arranged through the Club Committee.