



Amersham Swimming & Diving Club

Annual General Meeting Minutes

Sunday 7th November 2021, at 4pm

Present:

| Name | Role | Present |
|-------------------|----------------------|-------------------------|
| Peter Roycroft | Chair | Y |
| Jason Keeler | Head Coach swimming | Y |
| Shiraz Shamshudin | Head Coach diving | N |
| Gemma Jones | Assistant Head Coach | Y |
| Jo West | Vice Chair | Y |
| Myfanwy Ronchetti | Membership | Y |
| Simone Tyson | Treasurer | Y |
| Becky Jones | Secretary | Y |
| Nina Bagot | Charlie Bagot | Maureen Tomlinson |
| Helen Hussain | Lisa Harrison | Charlotte Austin-Howell |
| Abigail Findley | Jackie | |

| No | Item |
|----|--|
| 1. | Peter (PR) thanked everyone for joining and welcomed them to the Amersham Swimming & Diving Club 55 th AGM |
| 2. | Receive and approve apologies for absence There were no apologies for absence |
| 3. | Minutes of 54th Annual General Meeting held on Sunday 15th November 2020 for approval Propose: Simone Tyson Second: Shiraz Shamshudin The minutes were agreed as a true record of the meeting and signed by the chair. |
| 4. | Chair's report PR presented his 2021 report – supporting documents attached: PR highlighted that 2017 was the first time he mentioned about the new pool, now with a month delay the Chilterns Lifestyle Centre will open next week. Due to the pandemic still being with us, we have had to reinstall our COVID measures and regrettably cancel the Chiltern Pool farewell party. PR confirmed that the new pool will allow the club to host level 3 swim meets. |

Approved:

Annual General Meeting 7 October 2022

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| | <p>We will be looking for new volunteers when we move to the new site.</p> <p>What can you do for your club?</p> <p>End of report.</p> |
| 5. | <p>Treasurer's report</p> <p>Simone (ST) presented her 2021 report - supporting documents attached: We have had to dip into reserves this year. Income is down due to reduced fees and expenses have not changed resulting in approximately 40k loss. This year, ASC paid the Amateur Swimming Association (ASA) fee for all swimmers and divers. We have invested in a specialist strength & conditioning coach to help get swimmers back in the pool. Pool costs are our largest expense – all now up to date. Financial position – we still have reserves. Moving forward – we have the capacity to increase swimmer and diver numbers and to run meets which will help to regenerate reserves. We will also look at fee levels as part of our budgeting process for January 2022. Action: ST asked for a contact to independently review the accounts. Abigail Findley suggested her brother who is a chartered accountant – details to be shared with ST. End of report.</p> |
| 6. | <p>Receive and adopt the accounts for the year end June 2021</p> <p>PR noted that the committee had seen the accounts and were more than happy with them. Thank you very much to ST for taking on the huge undertaking of getting them prepared. Subject to independent review we can accept and adopt the accounts for the end of year June 2021. No questions were raised.</p> |
| 7. | <p>Membership report</p> <p>Myfanwy (MR) presented her report - supporting documents attached: In 2109/20 we had 276 members; this number fell to 262 in 2020/21. Swim trials haven't been able to go ahead so we haven't been able to take on new members however the waiting list is growing. Swim school is up and running again with 66 swimmers and the new pool will allow us 40 spaces for new swimmers to join Diving numbers fell from 86 to 79 after experiencing the same issues as swimming. We are looking to expand diving group lessons going forward. End of report. PR thanked MR for all the time and effort that goes into managing membership and fees which has been especially apparent over the pandemic.</p> |
| 8. | <p>Coaches Reports:</p> <ul style="list-style-type: none"> • Diving <p>Shiraz (SS) presented his report - supporting documents attached: SS commented on a challenging year but thanked members for supporting the club – there has been a natural loss of a few swimmers due to education and university moves. Onboarding has proved difficult as previously mentioned but starting up lessons should have a positive impact going forward.</p> |

Approved:
Annual General Meeting 7 October 2022

ADC were able to compete in a master's competition in Manchester – all divers medaled. There have been no regional or national competitions – we are hoping this will resume in 2022.

New pool – diving has managed to get much better facilities – SS thanked the committee for their support to achieve this.

Learn to dive is moving into lesson led approach following the Swim England badge scheme. Once divers reach a certain level they will move into a squad.

SS thanked Jackie for her support.

No questions were raised.

- **Learn to swim**

PR presented Gemma's (GJ) swim school report – supporting documents attached:

Unfortunately, swim school had to close during the pandemic and as well as this we lost our long-standing agreement with Royal Masonic School (RMS).

We have established a relationship with Everyone Active (EA) looking at talent ID and have our first joiners in November 2021.

No questions were raised.

- **Masters**

Read by Jo (JW) – kindly written by Maureen Tomlinson - supporting documents attached:

- **Swimming**

Jason (JK) presented his report – supporting documents attached:

JK also emphasised the challenges of the past 18 months but felt that the club had come out stronger.

We had 11 swimmers qualify for Winter Regionals – 2 of which have qualified for Winter Nationals and it's looking like we will have 50+ swimmers qualifying for Counties.

No questions were raised.

End of reports.

9. **Election of Executive Committee members for the period until the next AGM**

The constitution states that:

The Committee shall consist of the Chairman, Secretary, Treasurer (together “the Executive Officers of the Club”) and 2 elected members all of whom must be members of the Club.

| Role | Proposed by | Seconded | Elected |
|------------|-------------------|-------------------|-------------------|
| Chair | Maureen Tomlinson | Charlie Bagot | Peter Roycroft |
| Vice Chair | Maureen Tomlinson | Myfanwy Ronchetti | Nina Bagot |
| Treasurer | | | Vacant |
| Membership | Rebecca Jones | Simone Tyson | Myfanwy Ronchetti |
| Secretary | Myfanwy Ronchetti | Simone Tyson | Rebecca Jones |

Points to note:

- Jo (JW) – stepping down
- AF to discuss treasurer role with ST
- Swimming Head Coach - JK automatically elected
- Diving representative – SS automatically elected
- Dan Bethell – open invitation to join committee
- Helen (diving parent) – chartered accountant – would be happy to job share treasurer role with AF – both to discuss with ST

Approved:

Annual General Meeting 7 October 2022

10. AOB and Close of meeting

PR thanked Jo West for her years of commitment and support – Jo will be hugely missed. The club will need a replacement welfare officer if AF moves to treasurer. This role is vital for the club – thank you to AF for carrying out the role to date.

PR asked if there were any final questions.

Q: when we move to the new pool, do we have to become members of the EA? **A.** No

Meeting closed at 17:05

Approved:
Annual General Meeting 7 October 2022