



Watford Swimming Club

Affiliated to Swim England East Region and
Swim England Hertfordshire

DEVELOPMENT MEET 2024

Held under Swim England Laws and Regulations, the Swim England Technical Rules of Swimming
and to the Swim England Open Meet Licensing Criteria

Level 3 License: 3ER240110

Saturday 18th & Sunday 19th May 2024

Woodside Leisure Centre, Horseshoe Lane, Garston, WD25 7HH

MEET CONDITIONS AND INFORMATION

1. The meet will take place at Woodside Leisure Centre on 18th and 19th May 2024 and is licensed by Swim England at Level 3 under Licence No. 3ER240110.
2. The meet will be run in accordance with held under Swim England Regulations, Swim England Technical Rules of Swimming and these conditions.
3. Competitors must be Category 2 members of an affiliated club, eligible to compete and registered in accordance with Swim England Regulations and Technical Rules, and may enter in the name of one club only. Entries will only be accepted from competitors registered as members of Swim England, SASA or WASA or competitors from a country affiliated to FINA.
4. The promoter is Anthony Gilbert on behalf of Watford Swimming Club.
5. The age groups for female and open/male are: 9, 10, 11, 12, 13, 14, 15, 16, 17 & over.
6. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
7. Entries will be made using Female/ Male competition categories, as these are the recognised categories at this time. You will notice a transition into the use of Female and Open/Male as the new competition categories following the launch of the Swim England Transgender and Non-binary Competition Policy on 1 September 2023.
8. Ages are as at 19th May 2024.
9. Medals will be awarded to 1st, 2nd and 3rd placed swimmers in each age group.
10. Anyone who exceeds the 'No Faster Than' time will not receive a medal and instead will receive a speeding ticket.
11. There will also be prizes for the fastest swimmer in each 'hot heat.' These heats will be randomly selected prior to the start of the competition and will be announced by a bell just before the heat is swum. The winner of that heat will win a prize.

12. The pool is 25m, anti-wave devices will be in place and AOE will be used. A secondary strobe for the starting system is not available.
13. Heats will be swum as mixed age with swimmers seeded by entry times.
14. Over the top starts may be used at the referee's discretion.
15. 'No Faster Than' cut-off times are provided. Entries will not be accepted for entries faster than the cut-off times. Entries with No Time **will** be accepted. 'No Faster Than' times are based on the Swim England Hertfordshire Consideration Times for the 2024 Swim England Hertfordshire County Championships.
16. Valid entries (which must include payment) will be accepted in the order of receipt, that is: first come first served. Complete entries for each club are required together with a single cheque or electronic payment. Individual entries will only be accepted at the Promoter's discretion. The promoter reserves the right to re-open the meet for entries after the closing date if there is capacity and entirely at the Promoters discretion.
17. Time Trials will be considered by email in the week preceding the meet at the Promoters discretion if there are spaces available to fill lanes at the cost of £9 per time trial. Entrants for time trials must comply with the original entry conditions.
18. Entry shall be by an Individual Entry Form. Where **five or more** competitors enter from the same club, entry shall be made using HYTEK and sending the Entry file to the Promoter. The Entry Manager software may be downloaded free of charge from the HYTEK website http://www.hy-tekLtd.com/Demos/Swim_Team_Manager_Lite.exe and the required Entry File for the meet will be available on the club website.
19. Please submit your entry file, together with your summary sheet to wscdevelopmentmeet2024@gmail.com.
20. Any individual entries must include a £3 administration charge per swimmer.
21. The entry fee is £8.00 per individual event.
22. The closing date for entries is **15th April 2024** (or when the meet is full if this is earlier).
23. Entries together with entry fees must be received by the Promoter by **15th April 2024**. The Meet may close earlier if full. Please make payment to **Watford Swimming Club: Account number 00440774 Sort Code 30 99 21** using WSCDM24 and your club's name as your reference. For individual entries this should be your surname.
24. Confirmation of entries will be sent to clubs.
25. The Promoter reserves the right to limit entries and the number of heats in any event to maintain a balanced programme. In the event that entries are rejected, fees will be refunded by a single payment to club in question.
26. Accepted and rejected entries will be posted on the club website within 2 weeks of the closing date.
27. Swimmers must withdraw from events that they no longer wish to swim. Each club will be provided with a schedule of their accepted entries. Withdrawal may be made on the day, or can be e-mailed in advance, but must be made at least 50 minutes prior to the start of the first event in each session. Refunds are not available for withdrawals after the accepted entries have been posted, other than for medical reasons.
28. Any swimmer not present when required to swim will incur a £10 penalty. In the event of a competitor not paying the penalty, the Club in whose name the competitor has entered the competition shall be responsible for payment.
29. Coaches' / Team Manager passes will be issued at a cost of £20 per day / £30 per weekend. There will be no entry to poolside without a pass and passes must be worn at all times. No coach passes will be sold on the day.

30. Only swimmers, officials, Watford Swimming Club volunteers and Team Managers/Coaches accredited with coaches passes will be allowed poolside.
31. All swimmers should be supervised by their coaches/team managers during warm up and whilst on poolside. Coaches and team managers are responsible for the behaviour of their swimmers at all times.
32. No responsibility can be accepted for any loss or damage to clothing or other articles.
33. Swimmers will only be permitted to enter the gallery or cafe if they are appropriately dressed including footwear.
34. Spectators will be welcome in the viewing gallery and there will be a charge to enter the gallery of £5 per session. Please note payment will be by card only, no cash will be taken on the day.
35. Warm up protocol: Each warm up session will be divided into equal length sessions. There is to be strictly no diving during warm-up, with the exception of designated sprint lanes. Odd lanes will swim clockwise and even lanes will swim anti-clockwise. Swimmers must leave the water by the side of the pool and not over the timing pads.
36. Results will be published during the meet on 'Meet Mobile'. After the conclusion of the gala, results will be posted on club website and emailed to clubs after the competition and will be supplied to British Swimming for entry into the national rankings database.
37. In accordance with the Swim England Child Safeguarding Policies and Procedures, any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images.
38. Should you have any concerns about photography or filming please bring them to the attention of Lorraine Reader (Club Welfare Officer) or Anthony Gilbert (the promoter). Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Child Safeguarding Policy and Procedures, Wavepower 2020-23 Section 2 provides guidance on the use of social networking (page 92-95) and guidance on photography (page 86-88). <https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>. Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event. **Note that any photography in the changing rooms is absolutely forbidden.**
39. All participants must observe the safety precautions in operation at Woodside Leisure Centre. Neither the Promoter nor Watford Swimming Club will be responsible for any loss or damage occurring during the meet.
40. The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure that consent has been obtained.
41. Any matter not covered by these conditions will be determined by the Promoter and Referee, subject to Swim England Regulations and Technical Rules of Racing.