

MEMBERSHIP TERMS AND CONDITIONS

All **documents** referred to below are available at www.boldmereswimmingclub.co.uk or on request from the Club Secretary.

Membership Basis The **Club Constitution** sets out the full terms of membership of Boldmere Swimming Club together with the details below. The Club reserves the right to change the membership terms and conditions and the membership fee structure at any time.

Membership Subscription All members will pay a Swim England (SE) registration fee, an annual membership fee and an annual charge for each session per week that they swim. The fees and charges for the current year are set out in the **Membership Fee Calculator Table**.

SE Fees Members swimming one session a week will pay the SE Category 1 Registration Fee. Members swimming two or more sessions a week will pay the SE Category 2 Registration Fee. The Category 2 Registration Fee is applicable to any swimmer who competes in the Junior League, National League or any Licensed Open Meets. Any member swimming two or more sessions a week who does not compete in the Junior League, National League or any Licensed Open Meets may apply in writing to the membership secretary at the end of the membership year for a refund of the difference between the Category 1 and Category 2 Registration Fees. The club membership year starts on September 1st each year. Membership fees for those joining during the year will be calculated on a pro rata basis (of the full payment).

Category 3 SE Fees Boldmere Swimming Club registers over 120 Volunteers a year and pays Category 3 Fees to SE for each Volunteer each year. Volunteers are not required to pay a membership fee or a SE fee. The membership fees of all members includes an allowance to cover the cost of registering our volunteers.

Method of Payment Payment should be made monthly via the club's online registration system or in full by cheque (made payable to

"Boldmere Swimming Club"). Members will be responsible for all costs incurred by the Club in relation to cheques not being honoured by a Bank.

Additional Sessions Members will normally swim in the sessions allocated to them by their instructor/coach. Requests to change sessions or swim additional sessions will be assessed by the instructor/coach and Session Co-ordinators and be subject to swimmer ability and the availability of suitable space. Members who increase the number of sessions they participate in during the year will be required to pay an additional session fee on a pro rata basis. It is the member's responsibility to inform the membership secretary of changes to their sessions.

Land Training Land Training is available to members of Performance Bronze, Silver and Gold Squads. The fees for Land Training are built into the Performance Squad Membership Fees. Members are expected to comply with the Land Training requirements for their squad. No deductions can be made from the Performance Squad Membership Fees for failure to attend the required number of Land Training sessions.

Long Course Training Five sessions of Long Course Training have been arranged for the Performance Gold Squad. Three sessions of Long Course Training have been arranged for the Performance Silver and Bronze Squads. The fees for Long Course training are built into the Performance Squad Membership Fees. Members are expected to comply with the Long Course Training requirements for their squad. No deductions can be made from the Performance Squad Membership Fees for failure to attend the required number of Long Course Training sessions. A stand-alone fee will be charged for additional Long Course Training sessions for Performance squads and Long Course Training for members of other squads.

Water Polo Players Membership

Subscriptions for water polo players are on the same basis as for swimmers. Please refer to the **Membership Fee Calculator Table**.

Members of other Clubs (where SE Fees are paid by the other club) swimming or playing Water Polo for Boldmere must join Boldmere Swimming Club and pay the Membership Subscriptions as detailed in the **Membership Fee Calculator Table**.

City of Birmingham Boldmere Swimming Club continues to pay the SE Fees of swimmers invited to train with City of Birmingham. Boldmere members training with City of Birmingham will pay an annual subscription plus the SE Fee (please refer to the **Membership Fee Calculator Table**). Members training with City of Birmingham can only attend Boldmere Sessions with the agreement of the Competitive Sessions Co-ordinator and Director Swimming.

Masters Swimmers Who wish to compete under the name of Boldmere Swimming Club, but who do not participate in a training session, will pay a reduced Membership Fee (refer to **Membership Fee Calculator Table**) and the SE Fee. All other Masters Swimmers should pay the normal membership fees as set out in the **Membership Fee Calculator Table**.

Students Members in Higher Education may apply in writing to the Finance Committee's Subscription Remission Fund (see below) for a reduction in subscription payments. All applications should be accompanied by a completed membership form and a copy of a valid Students Union Card. Each application will be considered on an individual basis.

Treatment of Bank Holidays When a normal session falls on a Bank Holiday members will be entitled, with the agreement of the Sessions Co-ordinator, to swim at an alternative session that week.

Cancelled Sessions When Boldmere Swimming Club cancels a normal session members may swim at an alternative session

that week, with the prior agreement of the coach of the alternative session, if there is room in that session. Members attending an alternative session without the prior agreement of the coach of the alternative session will not be permitted to swim.

Missed Sessions Please see the **Missed Session Policy**.

Concessions The ethos of the club is that it is run for the benefit of its members. It is important therefore, wherever possible, that the majority of club services are run on a voluntary basis. The club understands that there are certain individuals whose efforts should be recognised with the offer of a concession against membership subscriptions. The club will only offer concessions to individuals that are providing substantial assistance to the smooth running of the club. Any person who commits themselves to 50 hours or more per year to the club shall be entitled to be considered for a concession. Each concession granted will be dependent on the level of commitment and contribution by the individual to the running of the club. Concessions are not available to people attending club galas as part of the mandatory officials required by gala rules (Judges, timekeepers, chaperones etc), other than they will not be expected to pay the required fee decided by the club for travelling on the official team coach. Concessions will normally align with the Club financial year (1 September to 31 August). The club reserves the right to rescind any concession at any time. Disputes arising from the issue of concessions and which cannot be settled with the Club Finance Sub Committee will be dealt with by the full Club Committee. Requests for a concession must be submitted annually on the appropriate section of the registration form. Concession requests will be submitted by the Membership Secretary to the Treasurer for approval by the Finance Sub Committee.

Remissions Policy The club operates a remissions policy to ensure equal access to the Club's activities. Any person may make a claim to the Finance Committee's Subscription

Remission Fund for a reduction in subscription payments. Application to the fund will be dealt with on a first come, first served basis and shall include full details of the basis of claim being made, including supporting documentation. Applications should be made by letter via the Membership Secretary.

Refunds and Termination of Membership The major items of club expenditure are committed on an annual basis and membership fees are paid for a full year. Members who wish to terminate their membership or reduce the number of sessions swum should do so by informing, in writing, the Membership Secretary.

Data Protection Policy – Membership Data Collection The General Data Protection Regulation (the "GDPR") sets out certain requirements and gives you certain rights around the club's processing your personal information (i.e. information about you held in electronic form or certain manual filing systems – "Information"). The Information relating to members and their emergency contacts will primarily be used in relation to your membership or otherwise as permitted by law. The Information will not be held for longer than is necessary. Please let us know if any of your Information changes. You can do this via the 'Contact Us' section on our website. More detail about how we process Information is set out in our Privacy Policy.