

## **DROP OFF AND COLLECTION POLICY**

**This policy applies to all sections of Boldmere Swimming Club – Learn to Swim, Competitive swimming and Water Polo.**

### **OBJECTIVES:**

**The safety and well being of every swimmer is the Club's priority.**

**This policy aims to outline the responsibilities of parents, coaches, teachers and poolside staff before, during and after training sessions. With this in mind, the respective responsibilities are set out below and guidance provided to help keep our swimmers safe.**

- Parents remain responsible for the safety and welfare of their own children when not on poolside/land training/pre-pool & post-pool exercises.
- Coaching/teachers and poolside staff are responsible for swimmers safety and welfare when they are on poolside/land training/pre-pool & post-pool exercises.

### **DROP OFF:**

**Until the swimmer is poolside/land training/pre-pool the responsibility for swimmers' safety and welfare lies with parents.**

Boldmere Swimming Club recommends that parents (or a parent nominated responsible adult) of all swimmers age of 13 years and under should accompany their children into the facility to ensure they arrive safely and go straight into the changing rooms/land training/pre-pool. Parents of swimmers aged 13 and under that are not staying to watch the session should ensure their swimmer is on poolside/land training/pre-pool and that a coach is present before leaving.

We ask that parents with swimmers aged 13 years and under do not drop their child/children off at the roadside and recommend children be dropped off no earlier than 15 minutes before a session.

Swimmers over 14 years: Parents do not need to accompany their child into the facility but until the swimmer is poolside/land training/pre-pool the responsibility for swimmers' safety and welfare lies with parents.

### **DURING SESSIONS:**

**The coaches/teachers and poolside staff are responsible for all swimmers when they are on poolside/land training/ pre-pool & post-pool exercises, where they will ensure their safety and welfare.**

All Parents are welcome to stay and watch their child/children and we would encourage parents to do so. Not only is this in the interest of the welfare of the children in the event that they become ill or distressed, but it also allows parents to support their swimmers as they develop their skills.

### **COLLECTION:**

**When the swimmer leaves poolside/land training/post-pool exercises at the end of a session, responsibility for child/children's safety and welfare lies with parents.**

We ask that parents of all swimmers aged 13 and under should collect their child/children from inside the facility. Parents are expected to arrive at the time the session finishes rather than when they think their child/children will be ready so that they can assume responsibility for their child on leaving poolside. It is parents' responsibility to ensure that they arrive promptly to ensure their children are not left unsupervised.

# Boldmere

S W I M M I N G C L U B

If the session is the last Boldmere session at the facility, then swimmers must complete post-pool exercises, shower, change and leave the building within 25 minutes of the end of the session. Parents are encouraged to make their swimmers aware of this.

If a child has to get out of the session early due to illness or injury, they will be asked to remain poolside/land training room until their parent arrives. If a session finishes early the coaches will supervise the children until the published session finish time.

Parents that are not staying during swimming/land training/lessons should make sure they are contactable by phone.

Swimmers over 14 years: Parents do not need to be inside the facility but when the swimmer leaves poolside/land training/post-pool exercises at the end of the session, responsibility for child/children's safety and welfare lies with parents.

**PLEASE NOTE:** When you sign the Boldmere SC Membership Form on behalf of your son/daughter, you are agreeing to abide by the above Drop Off and Collections Policy.

All Boldmere Swimming Club Policies/Documents can be viewed at on the Members page of [www.boldmereswimmingclub.co.uk](http://www.boldmereswimmingclub.co.uk)

The Committee of Boldmere SC will review this Drop Off and Collection Policy at regular intervals to ensure that it is effective and is achieving its stated objectives.

If you have a problem the Boldmere SC Welfare Officer can be contacted on: email: [boldmerewelfareofficer@gmail.com](mailto:boldmerewelfareofficer@gmail.com). Should they be unavailable, then you can phone Childline (0808 800 5000) or Swimline (0808 100 4001).