

PRIVACY POLICY

Stourbridge Swimming Club is committed to protecting and respecting your privacy. This policy sets out how the club governs the privacy of its members and users of this website.

What personal data we may hold on you

You may give us information about you by filling in forms for an event, online or by corresponding with us by phone, email or otherwise. This includes information you provide when you register to become a member of the club.

The information you give us may include your:

Name, address, date of birth, email address, phone number and gender

Emergency contact details and any relevant medical history

GP details

Swimmer related details such as ASA number, squad/group and attendance

Volunteer qualifications such as teaching/coaching qualifications, officials qualifications, pool rescue, DBS check and safeguarding

Why we need your personal data

The reason we need your personal data is to be able to administer your membership and provide the membership services you are signing up to when you register with the club. We also need personal data to enable us to organise and host open meets and other swimming competitions.

Reasons we need to process your data include:

For training and competition entry

Sharing personal data with club coaches and club officials to administer training sessions, to ensure they are fully informed of medical conditions and having next of kin contacts in case of emergencies

Sharing personal data with team managers and club officials to enter events

Sharing personal data with leagues, County Associations and other competition providers for entry into events

Effective communication about upcoming events and changes to scheduled activities such as training cancellations

For club membership and club management

When you become a member of the club, you will automatically be registered as a member of the ASA (Amateur Swimming Association) and personal data will be shared with them for purposes of membership

Processing of membership forms and payments

Processing of monthly swimming fees

Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events

To provide club information and promoting club activities

Publishing of race/competition programme and results

How long we hold your personal data

Our membership data is updated every year following our annual membership submission. Any personal data we hold will be securely destroyed after 6 years.

Any personal data we hold in respect of competition entry and results is securely destroyed 12 months after completion of the event.

Your data is not processed for any further purposes other than those detailed in this policy.

Security

We will not sell, distribute or lease your personal information to 3rd parties unless we have your permission or are required by law to do so.

Our website may contain links to other websites that might be relevant to you. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and these sites are not governed by this privacy policy.

Your rights regarding your personal data

You have the right to request access to the personal information which we hold about you under the General Data Protection Regulation (GDPR 2018). If you would like a copy of the information held on you, please email Stourbridge Swimming Club via the contact page on our website and we will respond to your request within the regulated timescale (within 1 month of receipt of the request). If you believe that any information we are holding on you is incorrect or incomplete, please email us as soon as possible. We will promptly correct any information found to be incorrect.

All enquiries relating to data privacy should be made to stourswimsecretary@gmail.com